

The Operation of the United Nations High Commissioner for Refugees (UNHCR) in Ukraine invites qualified candidates to apply for the following vacancy:

Functional Title & Grade: Protection Associate /GL-6
Contractual Status: Fixed Term Appointment for 1 year with possible extension upon satisfactory performance
Position № 10023906
Duty Station: Sievierodonetsk, Ukraine

Date of Issue: 01/02/2019

Deadline for applications: 14/02/2019

INTERNAL/EXTERNAL VACANCY ANNOUNCEMENT

OPERATIONAL CONTEXT

The Protection Associate normally reports to the (Senior) Protection Officer or directly to the Head of Field Unit. He/she monitors protection standards, operational procedures and practices in protection delivery in line with international standards and provides functional protection support to information management and programme staff.

The Protection Associate is expected to coordinate quality, timely and effective protection responses to the needs of populations of concern and identify opportunities to mainstream protection methodologies and integrate protection safeguards in operational responses in all sectors. He/she contributes to designing a comprehensive protection strategy and liaises externally with authorities and partners on protection doctrine and policy as guided by the supervisor.

The Protection Associate also ensures that persons of concern are involved with the Office in making decisions that affect them, whether in accessing their rights or in identifying appropriate solutions to their problems. To achieve this, the incumbent will need to build and maintain effective interfaces with communities of concern, local authorities and protection and assistance partners.

Staff member will be involved in community work providing advice and consultations to the people of concern.

FUNCTIONAL STATEMENT

Accountability

- The protection of populations of concern is met through the application of International and National Law, relevant UN/UNHCR protection standards and IASC principles.
- Protection activities are guided by the UNHCR country protection strategy.
- The participation of persons of concern is facilitated through continuous assessment and evaluation using participatory, rights and community based approaches.
- Protection incidents are immediately identified and reported

Responsibility

- Stay abreast of political, social, economic and cultural developments that have an impact on the protection environment.
- Consistently apply International and National Law and applicable UN/UNHCR and IASC policy, standards and codes of conduct.
- Assist in providing comments on existing and draft legislation related to persons of concern.
- Provide advice on protection issues to persons of concern; liaise with competent authorities to ensure the issuance of personal and other relevant documentation.
- Assist in conducting eligibility and status determination for persons of concern.
- Contribute to measures to identify, prevent and reduce statelessness.
- Contribute to a country-level child protection plan as part of the protection strategy.
- Contribute to a country-level education plan as part of the protection strategy.
- Monitor Standard Operating Procedures (SOPs) for all protection/solutions activities.
- Manage individual protection cases including those on SGBV and child protection. Monitor, and intervene in cases of refoulement, expulsion and other protection incidents.
- Assist in identifying durable solutions for the largest possible number of persons of concern through voluntary repatriation, local integration and where appropriate, resettlement.
- Contribute to the design, implementation and evaluation of protection related AGD based programming with implementing and operational partners.
- Contribute to effective information management through the provision of disaggregated data on populations of concern

and their problems.

- Participate in initiatives to capacitate authorities, relevant institutions and NGOs to strengthen national protection related legislation and procedures.

Authority

- Prioritize persons of concern for interview, counselling and propose protection support for individual cases.
- Enforce compliance of local implementing partners with global protection policies and standards of professional integrity in the delivery of protection services.
- Enforce compliance with, and integrity of, all protection standard operating procedures.
- Submit individual payments request for persons of concern for approval.

REQUIRED COMPETENCIES

- Judgment and Decision Making
- Analytical Thinking
- Political Awareness
- Stakeholder Management

ESSENTIAL MINIMUM QUALIFICATIONS AND PROFESSIONAL EXPERIENCE REQUIRED

- Education: Completion of secondary school. Additional certificate/training in International Law, Political Science or related field is required.
- Job experience: Relevant to the function: 6 years.

LANGUAGE:

- Fluency in English, Ukrainian and Russian.

DESIRABLE QUALIFICATIONS & COMPETENCIES

- Degree in Law, International Law, Political Science or related field is required.
- 4 years of experience related to IDP/refugee protection/human rights protection would be an asset.
- Good computer skills.
- Completed Protection Learning Programme
- In-depth knowledge of Ukrainian legislation, with particular emphasis on protection of rights of people.
- Excellent analytical and research skills and ability to think strategically and creatively.
- Excellent drafting skills.
- Strong interpersonal and cross-cultural communication skills.

Interested applicants should forward the UN personal history form (P-11) with a covering letter in English explaining their interest in the position to the e-mail: vacancy@unhcr.org

by indicating the post title and position number they are applying for in the subject line.

Candidates must be legally present in Ukraine at the time of application, recruitment and hire.

UN personal history form (P-11) may be loaded at

http://unhcr.org.ua/attachments/PHF/UNHCR_Personal_History_Form_October%202017.docm

http://unhcr.org.ua/attachments/PHF/UNHCR_PHF_Supplementary_October%202017.docm

Only short-listed applicants will be contacted, no late applications will be accepted. Written test may be administered.

UNHCR does not charge a fee at any stage of the recruitment process (application, interview meeting, processing, training or any other fees).