**Staffing Capacity and Experience**

**Tender Ref: UNHCR RFP 713**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| No | Name | Functional Title | Qualification in relation to Translation/interpretation/note taking | Years of Experience in similar type of work | Type of employment contract (Full time/Part time) | Length of service with your company in Years | Curriculum Vitae (CV) included (Yes/No) |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |

**Please ensure that the below information is provide accurately for key staff employed:**

**Name/Stamp:**

**Date:**