



REQUEST FOR PROPOSAL

FOR THE ESTABLISHMENT OF A FRAME AGREEMENT FOR THE PROVISION FOR

GLOBAL DIGITAL SERVICES

FOR UNHCR PRIVATE SECTOR PARTNERSHIPS

RFP DOCUMENTS

- Annex A: Terms of Reference (TORs)
- Annex B: Financial Offer Form
- Annex C: UNHCR General Conditions of Contracts for the provision of Services - 2018
- Annex D: Vendor Registration Form
- Annex E: UN Supplier Code of Conduct
- Annex F: Evaluation Criteria

RFP KEY DATES:

Questions submission deadline: 31 October 2024, 23:59 CEST.

RFP Submission deadline: indicated as Close Date under Section 1.2

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UNHCR

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Guidance document

1. Supplier Registration

In case you have not registered previously on UNHCR's Supplier Portal, you can register a profile using this registration link, [Supplier Registration](#) (oraclecloud.com), and follow the instructions in the guides available on the UNHCR website: [How to become a supplier | UNHCR](#) and in the [User Guide](#).

IMPORTANT: Do not create a new profile if you already have one. Use the forgotten password feature (see [User Guide](#) slide 36) if you do not remember your password or username from previous registration. Contact the system administrator if you don't receive the e-mail with your One-Time Passcode (see [User Guide](#) slide 38).

2. Create a Response to the RFP

If you are interested in submitting a bid in response to this RFP, please log in to the Supplier Portal, then search for the negotiation using the reference number "307" (for detailed steps please see [User Guide](#) from slide 39) and prepare your bid in accordance with the requirements and procedures as set out in this RFP and submit it by the deadline for submission of proposals set out in this document and via the supplier portal.

To confirm your intent to participate in this tender, please create a draft offer in the ERP System, which will validate your interest.

For further clarifications related to this RFP, please use the messaging functionality in the system.