



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 04-DEC- 2024

REQUEST FOR QUOTATION: No. RFQ/SC/2024/033

FOR THE PROVISION OF ASSISTIVE DEVICES TO UNHCR SUB-OFFICE QUETTA

QUOTATION TO BE RECEIVED BY: 13TH DECEMBER 2024 by COB

INTRODUCTION TO UNHCR

The Office of the United Nations High Commissioner for Refugees (UNHCR) was established on December 14, 1950, by the United Nations General Assembly. The agency is mandated to lead and coordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It also has the mandate to help stateless people.

In more than five decades, the agency has helped tens of millions of people restart their lives. Today, a staff of some 6,600 people in more than 110 countries continues to help about 34 million persons. To help and protect some of the world's most vulnerable people in so many places and types of environments, UNHCR must purchase goods and services worldwide. For further information on UNHCR, its mandate, and operations, please see <http://www.unhcr.org>.

1. REQUIREMENTS

- **Quantity:** As per the attached list Annex C
- **Requirement:** As per the attached list (Annex – B)
- **Delivery point:** UNHCR Sub office, Chaman Housing Quetta
- **Delivery time (After receipt of order):** 15 days
- **Completion Time:** 15 days

Find attached in **ANNEX B -Specification** - more information about the requirement for the Supply of Assistive Devices to UNHCR sub-office Quetta.

Your offer shall be prepared in English.

Please submit your offer using the Annexes provided. Offers not conforming to the requested formats may not be taken into consideration. Your offer should be exclusive of all taxes and duties but must have transportation charges up to its delivery point. A vendor should provide the rates for each BoQ item in Annex C.

- Currency: PKR
- Unit Cost: delivered at place (DAP - Others)
- Cost of all items/goods: in PKR
- Additional charge, if any (please specify): Transportation, Installation, and labor charges
- Total Cost for goods / Services (all inclusive)

The following annexes form an integral part of this request for quotation:

Annex A: Technical Requirements
Annex B: Specification
Annex C: Price Proposal Form
Annex D: Vendor Registration Form
Annex E: UNHCR General Terms and Conditions of Goods
Annex F: UN Supplier Code of Conduct

2. RFQ Submission

We would appreciate receiving your quotation on or before **13TH DEC 2024** i.e. **FRIDAY** by **23:59 hrs.** The quotations must be accompanied by the documents below. Those vendors whose company profiles have already been submitted need not submit them again. However, the vendors should provide the quotation.

Your offer/quotation must be sent with all supporting documents to in PDF format at PAKQURFQ@UNHCR.ORG

FOR THE PROVISION OF ASSISTIVE DEVICES TO UNHCR SUB-OFFICE QUETTA

Closing Date: 13TH DECEMBER 2024

IMPORTANT: Quotations that are otherwise addressed and/or copied or sent to other addresses or individuals will be marked invalid and not considered for evaluation.

Your quotation must be valid for, at least, **30** days after the closing date of submission. The standard payment terms of UNHCR are net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in ANNEX E, the UNHCR's *General Terms and Conditions of Goods*. You must indicate in your quotation if you accept them.

Thank you for your kind attention.



Supply Chain Unit
UNHCR Sub Office Quetta

**ANNEX A: TECHNICAL REQUIREMENTS
SUPPLIERS SHOULD FILL BELOW TABLE AS PART OF THEIR
OFFER**

Other information pertaining to our Quotation is as Follows	Yes, we will comply (State, as required)	No, we cannot comply (state as required)
Production/ Delivery lead time: Acceptance to deliver within a maximum of 15 days from the date UNHCR sends an order to the supplier.		
Delivery Location: DAP UNHCR, Airport Road Quetta.		
Offer Validity: (30 Calendar Days minimum)		
Acceptance of UNCHR General Terms and Conditions for goods attached		
Acceptance to deliver genuine/original items with a warranty as per technical details in Annex B.		

Company Name:

Authorized Person & Title: _____

Signature and Stamp: _____

Date: _____




UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés


ANNEX B:
DETAIL SPECIFICATIONS / FOR THE SUPPLY OF ASSISTIVE DEVICES


NO: SC/RFQ/2023/033

PLEASE FIND BELOW THE GENERIC SPECIFICATION OF EACH ITEM:

S.No.	Description	Picture	Spécifications
01	Crutches		
		Highest Setting: 53" Lowest Setting: 45" Patient Height (Highest): 5'10" Patient Height (Lowest) 5'.2" Weight Limit : 300 lbs Double extruded center tube. Push-pin adjustment to adjust crutch height in 1" increments. Non-skid, jumbo size rubber tips Easy wing nut to adjust hand grips. Comfortable, durable rubber underarm pad and hand grip.	
02	Hearing Aid		
		BTE - Hearing Aid 1 Key specifications for a high-quality hearing aid with advanced features: 1. Sound Quality: Advanced Sound Processing: Utilizes multiple channels and bands for precise sound adjustment. Noise Reduction: Reduces background noise to enhance speech clarity. Feedback Management: Minimizes whistling and feedback sounds. 2. Connectivity:	

	<p>Bluetooth: Allows for wireless streaming from smartphones, TVs, and other devices.</p> <p>App Integration: Compatible with mobile apps for remote control and adjustments.</p> <p>3. Battery:</p> <p>Rechargeable: Long-lasting rechargeable batteries, typically providing 16-41 hours of use per charge.</p> <p>Quick Charging: Fast charging capabilities for convenience.</p> <p>4. Additional Features:</p> <p>Directional Microphones: Automatically adjust to focus on speech from different directions.</p> <p>Tinnitus Masking: Provides relief for tinnitus sufferers by generating soothing sounds.</p> <p>Automatic Adaptation: Adjusts settings based on the environment (e.g., quiet room, noisy restaurant).</p> <p>5. Durability:</p> <p>Water and Dust Resistance: Rated for protection against moisture and debris.</p>	
--	--	--

03	Stroller	<p>Specifications:</p> <p>Type - Standard Stroller</p> <p>Age - 0 to 4 Years</p> <p>Adjustable Canopy</p> <p>Adjustable Footrest</p> <p>Child Tray</p> <p>Number of Wheels - 6</p> <p>Product Dimensions - L 68.5 x B 54.5 x H 117.5 cm</p> <p>Seat Dimensions - L 30.5 x B 29 x H 47 cm</p> <p>Footrest Dimension - L 37.5 x B 10 cm</p> <p>Sleeping Dimension - L 73 x B 30.5 x H 12.5 cm</p> <p>Recline Position - 6</p> <p>Carrying Capacity - 30 kg</p>	
----	----------	---	---

04	Toilet Chair	<p>Steel Chrome Frame Toilet Chair</p> <p>Adjustable Height Overall Width 48 cm Overall Height 70-80 cm Wight capacity 100kg Net Weight 6kg</p>	
05	Toilet Wheel Chair	<p>Commode Wheelchair for Adults</p> <p>Key Specifications:</p> <ol style="list-style-type: none"> Weight Capacity: Supports up to 150 kg (330 lbs) or more. Frame and Build: Material: Lightweight yet durable materials such as aluminum or reinforced steel. Foldability: Easy to fold for storage and transport. Comfort and Adjustability: Seat Width: Adjustable seat width, typically ranging from 18 to 24 inches. Cushioning: Padded seat and backrest for enhanced comfort. Armrests: Adjustable and removable armrests. Footrests: Swing-away or elevating footrests for ease of use and comfort. Height Adjustability: Adjustable seat height to accommodate different users. Mobility and Maneuverability: Wheels: Large rear wheels (20-24 inches) for smooth movement and smaller front caster wheels (5-8 inches) for easy maneuverability. Turning Radius: Tight turning radius for better indoor navigation. Brakes: Reliable hand brakes and attendant brakes for added safety. Commode Features: Removable Commode Bucket: Easy to clean and remove for convenience. Cutout Seat: Designed for easy use over a toilet. 	

		<p>Water-Resistant Materials: Ensures durability and hygiene.</p> <p>6. Advanced Features:</p> <p>Ergonomic Design: Designed for comfort during extended use, with features like adjustable backrests and seat angles.</p> <p>Customizable Accessories: Options for trays, cup holders, and storage pouches.</p> <p>7. Safety Features:</p> <p>Anti-Tip Wheels: Rear anti-tip wheels for added stability.</p> <p>Seatbelt: Adjustable seatbelt for user safety.</p> <p>Reflectors: Reflective strips for visibility in low light conditions.</p>	
06	Wheel Chair (Adult)	<p>Key Specifications:</p> <p>1. Weight Capacity: Supports up to 150 kg (330 lbs) or more.</p> <p>2. Frame and Build: Material: Lightweight yet durable materials such as aluminum or reinforced steel. Foldability: Easy to fold for storage and transport.</p> <p>3. Comfort and Adjustability: Seat Width: Adjustable seat width, typically ranging from 18 to 24 inches. Cushioning: Padded seat and backrest for enhanced comfort. Armrests: Adjustable and removable armrests. Footrests: Swing-away or elevating footrests for ease of use and comfort.</p> <p>4. Mobility and Maneuverability: Wheels: Large rear wheels (20-24 inches) for smooth movement and smaller front caster wheels (6-8 inches) for easy maneuverability. Turning Radius: Tight turning radius for better indoor navigation. Brakes: Reliable hand brakes and attendant brakes for added safety.</p> <p>5. Advanced Features: Power Assist Options: Manual wheelchairs with optional power assist add-ons for easier propulsion. Customizable Accessories: Options for trays, cup holders, and storage pouches. Ergonomic Design: Designed for comfort during extended use, with features like adjustable backrests and seat angles.</p> <p>6. Safety Features:</p>	

		<p>Anti-Tip Wheels: Rear anti-tip wheels for added stability.</p> <p>Seatbelt: Adjustable seatbelt for user safety.</p> <p>Reflectors: Reflective strips for visibility in low light conditions.</p>	
07	<p>Wheel Chair Pediatric</p>	<p>Key Specifications:</p> <ol style="list-style-type: none"> Weight Capacity: Supports up to 80 kg. Frame and Build: Material: Lightweight yet durable materials such as aluminum or reinforced steel. Foldability: Easy to fold for storage and transport. Growth Adjustability: Adjustable frame to accommodate the child's growth. Comfort and Adjustability: Seat Width: Adjustable seat width, typically ranging from 10 to 18 inches. Cushioning: Padded seat and backrest for enhanced comfort. Armrests: Adjustable and removable armrests. Footrests: Swing-away or elevating footrests for ease of use and comfort. Height Adjustability: Adjustable seat height to accommodate different users. Mobility and Maneuverability: Wheels: Large rear wheels (20-24 inches) for smooth movement and smaller front caster wheels (5-8 inches) for easy maneuverability. Turning Radius: Tight turning radius for better indoor navigation. Brakes: Reliable hand brakes and attendant brakes for added safety. Advanced Features: Ergonomic Design: Designed for comfort during extended use, with features like adjustable backrests and seat angles. Customizable Accessories: Options for trays, cup holders, and storage pouches. Tilt and Recline: Tilt-in-space and recline features for better positioning and comfort. Safety Features: Anti-Tip Wheels: Rear anti-tip wheels for added stability. Seatbelt: Adjustable seatbelt for user safety. 	

		Reflectors: Reflective strips for visibility in low light conditions.	
08	Walker (Paediatric)	<p>Key specifications for a CP walker designed for children of any age with adjustable features:</p> <ol style="list-style-type: none"> 1. Adjustable Height: The walker should have adjustable height settings to accommodate children as they grow. 2. Width Adjustability: The frame width should be adjustable to ensure a comfortable fit for children of different sizes. 3. Supportive Harness: A supportive harness or seat that can be adjusted for height and girth to provide additional stability and safety. 4. Handgrips: Ergonomically designed handgrips that can be adjusted for height and angle to suit the child's comfort. 5. Wheels: Swivel front wheels for easy maneuverability and fixed rear wheels with brakes for safety. 6. Weight Capacity: The walker should support a wide range of weights, typically up to 100 pounds or more. 7. Foldability: The walker should be foldable for easy storage and transport. 8. Material: Lightweight yet durable materials, such as aluminum or reinforced plastic, to ensure ease of use and longevity. 9. Accessories: Optional accessories like trays, baskets, or forearm supports to enhance functionality. <p>Example Models:</p> <p>Rifton Pacer Gait Trainer: Known for its versatility and adjustability, suitable for children of various ages and sizes.</p> <p>Kaye Posture Control Walker: Offers adjustable height and width, with a supportive harness and ergonomic handgrips.</p> <p>Drive Medical Nimbo Posterior Walker: Features adjustable height, swivel front wheels, and a foldable design for convenience.</p>	

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés**Annex C - Price Proposal Form****NO: SC/RFQ/2023/033**

QUANTITY / ANY OTHER DISCOUNTS ON MARKET PRICES (PLEASE SPECIFY):

The proposed discounts will become an integral part of your bid submission.

Payment terms: acceptance of UN payment terms (i.e. 30 days net from receipt of documents)YES NO **Bidder's Name:** _____

S.No.	Description	Qty	RATE	TOTAL
1	Crutches	5		
2	Hearing Aid	40		
3	Stroller	8		
4	Toilet Chair	15		
5	Toilet Wheelchair	4		
6	Wheelchair (Adult)	55		
7	Wheel Chair (Paediatric)	28		
8	Walker (Paediatric)	5		
GRAND TOTAL				

Note: Please submit detailed price proposal on having itemized prices for the against the UNHCR requirement as per list given in Annex-B.

DATE: _____

NAME: _____

COMPANY NAME: _____

SIGNATURE: _____

IN THE CAPACITY OF (TITLE): _____