



# UNHCR

United Nations High Commissioner for Refugees  
Haut Commissariat des Nations Unies pour les réfugiés

**DATE: 21-NOVEMBER 2024**

**REQUEST FOR QUOTATION: No. PAK/SOQ/2024/031**

**CONSTRUCTION WORKS AT JAM-E-SHAFA HOSPITAL QUETTA IN BALOCHISTAN**

**QUOTATION TO BE RECEIVED BY: 05 DECEMBER 2024 by COB**

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## INTRODUCTION TO UNHCR

The Office of the United Nations High Commissioner for Refugees (UNHCR) was established on December 14, 1950, by the United Nations General Assembly. The agency is mandated to lead and coordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It also has the mandate to help stateless people.

In more than five decades, the agency has helped tens of millions of people restart their lives. Today, a staff of some 6,600 people in more than 110 countries continues to help about 34 million persons. To help and protect some of the world's most vulnerable people in so many places and types of environments, UNHCR must purchase goods and services worldwide. For further information on UNHCR, its mandate, and operations, please see <http://www.unhcr.org>.

## 1. REQUIREMENTS

- **Quantity:** As per the attached list Annex B
- **Requirement:** As per the attached list (Annex – B)
- **Delivery point:** UNHCR Sub office, JAM-E SHAFSA HOSPITAL QUETTA
- **Delivery time (After receipt of order):** 100 days
- **Completion Time:** 100 days

Find attached in **ANNEX B -Specification** - more information about the requirement for the construction works at Jam-e Shafa Hospital in Quetta, UNHCR sub-office Quetta.

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Your offer shall be prepared in English.

Please submit your offer using the Annexes provided. Offers not conforming to the requested formats may not be taken into consideration. Your offer should be exclusive of all taxes and duties but must have the transportation charges up to its delivery point. A vendor should provide the rates for each BoQ item in Annex C.

- Currency: PKR
- Unit Cost: delivered at place (DAP - Others)
- Cost of all items/goods: in PKR
- Additional charge, if any (please specify): Transportation, Installation, and labor charges
- Total Cost for goods / Services (all inclusive)

The following annexes form an integral part of this request for quotation:

Annex A:	<i>Technical Requirements</i>
Annex B:	<i>Bill of Quantities</i>
Annex B1:	<i>Drawings</i>
Annex C:	<i>Price Proposal Form</i>
Annex D:	<i>Vendor Registration Form</i>
Annex E:	<i>UNHCR General Terms and Conditions of contract for Civil Works</i>
Annex F:	<i>UN Supplier Code of Conduct</i>

## 2. RFQ Submission

We would appreciate receiving your quotation on or before **05 DECEMBER 2024** i.e. **THURSDAY** by **17:00 hrs.** The quotations must be accompanied by the below-mentioned documents. Those vendors whose company profiles have already been submitted need not submit them again. However, the vendors should provide the quotation.

**Your offer/quotation must be sent with all supporting documents to [pakqurfq@unhcr.org](mailto:pakqurfq@unhcr.org) in PDF format.**

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### CONSTRUCTION OF JAM-E-SHAFI HOSPITAL QUETTA IN BALOCHISTAN

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**Closing Date: 05 DECEMBER 2024**

IMPORTANT: Quotations that are otherwise addressed and/or copied or sent to other addresses or individuals will be marked invalid and not considered for evaluation.

Your quotation must be valid at least for **90** days after the closing date of submission. The standard payment terms of UNHCR are net 30 days upon satisfactory delivery of goods or services and acceptance thereof by UNHCR.

Please find attached in ANNEX E, the *UNHCR General Terms and Conditions of contract for Civil Works*. You must indicate in your quotation if you accept them.

Thank you for your kind attention.



Supply Chain Unit  
UNHCR Sub Office Quetta

**ANNEX A: TECHNICAL REQUIREMENTS  
SUPPLIERS SHOULD FILL BELOW TABLE AS PART OF THEIR  
OFFER**

<b>Other information pertaining to our Quotation is as Follows</b>	<b>Yes, we will comply and Attached (State, as required)</b>	<b>No, we cannot comply (state as required)</b>
Production/ Delivery lead time: Acceptance to complete the project within a maximum of 100 days from the date UNHCR sends an order to the supplier.		
Delivery Location: DAP PITAC, Sirki Road Quetta.		
Offer Validity: (90 Calendar Days minimum)		
Acceptance of <i>UNHCR General Terms and Conditions of contract for Civil Works</i>		
Acceptance of UN Code of Conduct		
PEC valid Certificate (C5 or above)		
Company qualification and experience Four projects done from year 2020 onwards, each of PKR 7 million or above with supporting documents-		
<b>Technical Capacity</b> One-Project Manager CV One Civil Engineer-CV		
<b>Work Plan</b>		
<b>Financial Capacity</b> Provision of 3 certified audited reports for the last 3 years		

Company Name:

Authorized Person & Title:

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Signature and Stamp:

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Date:

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