

**ANNEX A – CALENDAR OF ACTIVITIES**

**REQUEST FOR PROPOSAL: No.  
RFP/SOQ/2024/003**

<b><u>Period</u></b>	<b><u>Tender Activity</u></b>
<b>21 Days</b>	Public advertisement period of the RFP tender.
<b>Within First 10 Days</b>	Receiving requests from Suppliers for clarifications and inquiries related to the RFP tender.
<b>Within Two Days</b>	UNHCR Response to Suppliers with Questions and Answers feedback to Suppliers updated on ERP Cloud
<b>As Mentioned in Tender Pack</b>	Deadline date for submission of Bids on the ERP Cloud
<b>Immediately After Tender Closing Date</b>	Bids Opening exercise and reporting
<b>Within Two Weeks after tender closing date</b>	Technical and Financial Evaluation of Bids
<b>Within one month after Tender Closing date</b>	Award notification to successful bidder/s and PO/ contract issuance

**Note:**

The calendar of activities tentatively provides an indication of the time scheduled for the tender's activities. However, UNHCR reserves the right to change the dates of the activities if required.

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