

**ITB/2024/04- FRAME AGREEMENTS FOR PROVISION OF DIFFERENT TYPES OF FURNITURE**

#	Questions	Answers
1	<p>There are Items with quantities N/A. Do we have to provide unit price for it also?                      There are Items with quantities included. Do we have to count the offer based on quantities provided?</p>	<p>We have listed the estimated quantities procured in the previous period of 2023. "N/A" indicates either that we did not procure the item during this period or it has been added to our new tender, and therefore, no quantity is provided. These estimated quantities are meant to give suppliers an idea of our annual procurement needs.</p> <p>Items with quantities N/A: Yes, please provide a unit price for these items as well.</p> <p>Items with quantities included: No, you do not need to base your offer on the provided quantities. The quantities are provided only for reference to help you understand our procurement needs. You need to put the price for each position per unit/item.</p>
2	<p>Total Offer amount. Is it a single order? Or These q-ties will be ordered during 2024 year?</p>	<p>We do not require a total offer amount because we only need the price for one piece of each item. We aim to sign Frame Agreement(s) with an initial duration of two (2) years, potentially extendable for a further period of one (1) year. The successful bidders will be requested not to increase the contracted price of individual items by more than 10% for the duration of the Frame Agreement(s).</p>
3	<p>Delivery and assembling. According to request – there is mentioned that we have to deliver the goods in Chisinau. Please let me know what means delivery to Chisinau                      i) To your warehouse                      ii) To specific location                      iii) Assembled, disassembled</p>	<p>We specified Chisinau in our tender because it is difficult to predict where we will need furniture in the future. Therefore, we requested quotes for prices including delivery, assembly, installation, and unloading within Chisinau.</p> <p>If delivery is required outside of Chisinau, you will need to provide a separate price for delivery, calculated based on transportation costs.</p> <p>Regarding your specific questions:</p> <p>i) Delivery to Chisinau means delivery to the specific location(s) we will specify in Chisinau.                      ii) The goods should be delivered fully assembled.                      iii) The delivery should include unloading, assembly, and installation at the specified location.</p>
4	<p>Can I have password for feeling papers in excel?</p>	<p>You do not need a password to fill out the documents. Please ensure you fill out only the blue cells.</p> <p>For the financial offer, please provide it in both Excel and PDF formats. The PDF should be signed, stamped, and dated.</p> <p>Please note:</p> <p>i) The financial bid and technical bid should be uploaded to the system separately. Uploading your financial bid to the technical section or vice versa may result in disqualification.                      ii) Do not send your bids to this email. All bids must be uploaded to eTenderBox.</p>
5	<p>We would like to ask you: to participate in Reference number in eTenderBox is ITB/2024/04 for submitting documents and prices, can we give prices only for some furniture items specified in your offer or do we need to participate in all specified furniture items.</p>	<p>You are requested to quote all sections in the Financial Offer Form attached as Annex C. UNHCR reserves the right to accept the whole or part of your bid.</p>

**Information provided within the scope of the present tender is confidential and is NOT to be shared outside the purpose of the tender participation.**