

ITB/2024/05- FRAME AGREEMENTS FOR PROVISION Warehouse services and transportation

#	Questions	Answers
1	<p>Please describe in more detail what is meant by : the entire warehousing functions this will include all but not limited to leasing of the warehouse space, providing necessary equipment such as pallet jacks/forklifts/palletization/kitting, qualified and sufficient personnel/racks & or pallets, palletizing shipments, receipt of UNHCR shipments, properly stacking in countable manner, locally insuring the goods/equipment/assets, recording and documenting, stock taking and verifying, handling (loading/offloading) of incoming and outgoing shipments, stuffing/unstuffing of containers and other means necessary to perform the services in accordance with best commercial practices.</p>	<p>The supplier must provide all necessary supplies for work at the warehouse, including various equipment such as pallet jacks, forklifts, tape, and others. Additionally, they must provide qualified personnel to operate this equipment (a minimum of 5 people included in the price without additional charges, including one manager and two people licensed to operate a forklift). These personnel can also be requested for any tasks related to the UNHCR warehouse, such as palletizing, kitting, moving goods, storage, and others.</p>
2	<p>Please describe in more detail what is meant by: any other related services as requested.</p>	<p>UNHCR frequently deals with urgent situations within its scope of work. We would greatly appreciate flexibility in responding to these urgent situations, including the possibility of working outside regular working hours or requesting workers to perform tasks outside the warehouse</p>
3	<p>Please describe in more detail what is meant by: enough personnel with the necessary expertise and knowledge to fulfill the requirements and which will provide services to UNHCR on a priority basis.</p>	<p>In addition to the 5 personnel included in the price, there may be situations where we need additional staff to complete certain tasks as quickly as possible. We request that the supplier be able to provide additional personnel for these situations, with payment for the extra staff.</p>

Information provided within the scope of the present tender is confidential and is NOT to be shared outside the purpose of the tender participation.