

### Questions and Answers

**RFP/2024/017- For The Establishment Of (3+1+1) Years Frame Agreement For The Provision Of Customs Clearance And Inland Transportation Services to UNHCR Lebanon**

**Deadline for receipt of questions: Sunday, 30th of June 2024 at 23:59 HRS Beirut, Lebanon local time**

No.	Question	Answer
1	Successful bidder(s) are requested to maintain their quoted price model for the duration of the Frame Agreement(s) as per Annex A; however the pricing form is stating that the offer should be valid for 90 days from the deadline of submission.	The 90 days refers to the validity period of your offer, during which UNHCR will make every effort to reach a decision and communicate award to the successful bidder(s). The successful bidder(s) will be required to maintain their quoted price model for the entire duration of the Frame Agreement.
2	<b>A.24 Registration at Lebanese registration formalities</b> Who own the vehicles? And what is their nationality? Or they will be under UNHCR?	UNHCR owns the vehicles.
3	<b>F.1 Processing of Lebanese Driving Licenses for International Staff</b> Are the vehicles Lebanese or UN vehicles or trucks or personal staff vehicles cleared under temporary import?	Personal vehicle for international staff vehicles with CD (diplomatic) plate.
4	<b>F.2 Processing and casting Lebanese Vehicle number plates( Office/Staff)</b> Are the vehicles Lebanese or UN vehicles or trucks or personal staff vehicles cleared under temporary import?	Personal vehicle for international staff vehicles with CD (diplomatic) plate.
5	<b>F.7 Hire or standard charges payable to inspection units/persons at customs point(s)</b> Do you mean inspection fees at customs?	Yes. For standard charges payable against inspection by customs, if applicable.
6	Please confirm if it is possible to apply for just one category within the Annex B Inland Transportation RFP?	No. Offers are to be submitted for both services "customs clearance and inland transportation". Missing or incomplete offers per service will not be accepted (i.e. quoting for partial item under quoted service is not accepted).
7	What level of detail is expected for each past project listed?	Please provide your input by answering all questions in Annex E - Relevant Experience. Precisely, for the level of details, you need to describe the services provided under the project along with the implemented works.
8	Will all bidders receive a summary of questions and answers submitted by other bidders to ensure a level playing field?	Yes. Kindly note these Q/A will be posted on the UNHCR Lebanon website, UNGM and Daleel Madani – where this tender was originally advertised.
9	How frequently will: a. Waybills be updated and communicated to the contractor? b. What is the expected turnaround time for acknowledging receipt of these documents?	a. Waybills must be updated immediately by the issuing warehouse upon loading and handed over to the Contractor. b. Acknowledgment of receipt of Waybills must be done immediately by the consignee upon delivery.
10	Should all required documents that are originally issued in Arabic be translated into English?	No, translation is not required for government-related documents originally in Arabic.
11	What are the conditions for approving a subcontractor?	Subcontracting is not permitted for this tender. Offered services should be provided and managed by the main service provider submitting an offer and not subcontracted to a third party.
12	a. Will the fees and charges directly associated with the imported goods and commodities be paid in advance? b. Are these amounts included in the \$100,000 estimated expenditure?	a. No advance payments. UNHCR's standard payment terms are within thirty (30) days after satisfactory implementation and receipt of documents in order. b. Yes.
13	In a nation where fuel prices have shown significant volatility, we aim to establish a provision to mitigate this risk. Could you please advise where we should specify the details of this provision within our proposal?	Successful bidder(s) will be requested to maintain their quoted price model for the duration of the Frame Agreement(s).