

NOTE: FOR UNHCR internal use

SAMPLE INSPECTION FORM

ITB #: ITB 2024 018

Company's Name:

REF#	ITEM	Specification and description	Unit	Physical Sample Required for Submission	Pass	Fail	Comment
Clear plastic film LOT 4							
1	Clear Plastic film	Nylon transparent, 100 micron thickness Length x Width preference is: 4mx5m	Pcs of 20sqm	One (1) Clear Plastic Film of size 4mx5m			
Ironmongery LOT 5							
1	Timber screws	Galvanized mild steel, 4mm shank diameter x 25 mm long with flat bulge-head, compatible with 6mm wide blade screw driver described below, 400g boxes	Box of 400g	One (1) box of 400g Timber Screws			
2	Timber screws	Galvanized mild steel, 6 mm shank diameter x 60 mm long with flat bulge-head, compatible with 6mm wide blade screw driver	Box of 400g	One (1) box of 400g Timber Screws			
3	Timber screws	Galvanized mild steel, 4mm or 5mm shank diameter x 100 mm long with flat bulge-head, compatible with 6mm wide blade screw driver described below, 400g boxes	Box of 400g	One (1) box of 400g Timber Screws			
4	Roofing Nails A	Galvanized mild steel, 4mm shank diameter x 60 mm long Domed head. Rubber washers included.	kg	One (1) piece of Roofing Nail A			
5	Roofing Nails B	Galvanized mild steel, 3mm shank diameter x 40 mm long Domed head. Rubber washers included.	kg	One (1) piece of Roofing Nail B			
6	Timber nails - 30mm	Galvanized mild steel, 2mm shank diameter x 30mm length. With bulge-head	kg	100 g of Timber nails			
7	Timber nails - 50mm	Galvanized mild steel, 4mm shank diameter x 50mm length. With bulge-head	kg	100 g of Timber nails			
8	Timber nails - 75mm	Galvanized mild steel, 4mm shank diameter x 75mm length. With bulge-head	kg	100 g of Timber nails			
9	Concrete Nails	Galvanized mild steel, 4mm shank diameter x 50 mm long, with head	kg	100 g of Concrete nails			
10	Wall Plugs / Plastic Fisher	Wall plug/plastic fisher that fits a 4mmx6cm screw	Box of 100 Piece	One (1) box of 100pcs Wall Plug/Plastic Fisher			
11	Steel angle sections	Galvanized mild steel, Folded into 90 degree angle. Minimum size = 10x10x2.5cm (i.e. each out-stand leg = 10cm long). Minimum plate thickness = 3mm. Pre-drilled with minimum 3 holes per out-stand leg.	Piece	one (1) piece Steel Angle Section			
12	Nylon or Rubber Tie Strap	Black, square section 15mm. Roll of 50 meters. <i>(Remark: this item will be used to strap plastic sheets on wooden structures).</i>	Piece	One piece of 1 meter Nylon or Rubber Tie Strap			
13	Stapler (with adequate staples)	Staples Gun Tacker - Medium Duty - Manual To be provided with staples (2000 pcs) : - Galvanized Steel wire - U Shapes - Stiff flat wire (crown width : 12 - 13mm; Width : -1mm to 1.2mm; Leg length : 12-13 mm; Thickness :0.7-0.8 mm	Piece	One (1) piece stapler with adequate staples			
14	Insulation Adhesive tape	Polyethylene reinforced Insulation Tape - High tacker - Roll of 5cm x 50m • Strong, durable bond, adhesive sticks fast and stays fast on many surfaces, even irregular surfaces • Embossed backing seals out dust, dirt, and moisture, and resists abrasion and many chemicals • Easy to tear and conforms to irregular surfaces	Roll of 50m	One (1) piece insulation adhesive tape of size 5cmx50m			
15	Hinges	Galvanized mild steel, T-shaped barrel hinge. Minimum 15cm long x 3cm wide outstand arm. Minimum 7cm long x 3cm wide base-plate. Pre-drilled with minimum 4 no. of holes on each side of the hinge	Piece	One (1) Hinge			
16	Hasp	Galvanized mild steel, Minimum 10cm length x 3cm wide. Minimum 4 no. pre-drilled holes per component for fixing. To be compatible with padlock described below.	Piece	One (1) Hasp			
17	Padlock	Galvanized mild steel. Body size minimum 4x4x2cm. Shackle minimum 6mm diameter. To be supplied with minimum 2 no. keys	Piece	One (1) Padlock			
18	Flue Pipe	Aluminum flexible flue pipe, Minimum 15cm diameter x 50cm length when compressed.	Piece	One (1) flue pipe			
Tool LOT 6							
1	Carpentry Hammer	Minimum overall length = 35cm long. Wooden or rubber-coated handle. Solid metal head with curved claw Weight * - 700 gr	Piece	One (1) Carpentry Hammer			
2	Wood Saw	Minimum overall length = 50cm long. Wooden or rubber-coated handle. Tapered	Piece	One (1) Wood Saw			
3	Cutter	("Stanley knife") - plastic or rubber handle - 2 pcs spare blades	Piece	One (1) Cutter			
4	Screw-driver	6mm wide blade-head. Shaft length:12.5cm. Minimum overall length:22cm. Wooden or rubber-coated handle. Fully insulated. Must fit timber-screws listed above.	Piece	One (1) Screw-driver			
5	Tape Measure	10m length. Hand-coil (not sprung). Circular/disc-shaped. Preferred metal case	Piece	One (1) Tape Measure			
6	Cartoon storage box (A)	- Strong cartoon box, double wall corrugated cartoon board, where white plastic film, Ironmongery and tools will be packed in and to be sealed with adhesive tape - Branding : sticker of 18cm x 12cm - printed with 2 colors - Dim : 50cm x 30cm x 15cm height	Piece	One (1) Cartoon storage box (A)			
7	Cartoon storage box (B)	- Strong cartoon box, double wall corrugated cartoon board, where white plastic film, Ironmongery and tools will be packed in and to be sealed with adhesive tape - Branding : sticker of 18cm x 12cm - printed with 2 colors - Dim : 50cm x 30cm x 25cm height	Piece	One (1) Cartoon storage box (B)			
8	Cartoon storage box (C)	- Strong cartoon box, double wall corrugated cartoon board, where white plastic film, Ironmongery and tools will be packed in and to be sealed with adhesive tape - Branding : sticker of 18cm x 12cm - printed with 2 colors - Dim : 50cm x 30cm x 35cm height	Piece	One (1) Cartoon storage box (C)			
9	Assembly note "A"	Bidder confirmed compliance with tender requirements in their technical offer form	Piece	No sample required			
10	Assembly note "B"	Bidder confirmed compliance with tender requirements in their technical offer form	Piece	No sample required			
Packing details:							
1	Bidder confirmed compliance with tender requirements regarding packaging of (Lot 4-Clear Plastic Film, Lot5-Ironmongery AND Lot 6-Tool) in one kit.	Box per kit	Not applicable				
Overall (PASS/FAIL):				-			

NB :

/ Bidders shall submit, free of charge, physical SAMPLE of each item as specified above (except for assembly notes "A" and "B" which will be validated at later stage and before final printing).

Members of Technical Evaluation Committee: