

NOTE: FOR UNHCR internal use

Annex D

**SAMPLE INSPECTION FORM**

ITB # : ITB 2024 018

Company's Name:

REF#	ITEM	Specification and description	Unit	Pass	Fail	Comment
<b>Insulation LOT 3</b>						
1	XPE foiled face Insulation roll	<p><b>Composition of Insulation foam:</b> Alu foil/XPE foam 8mm/PE white anti-flaming film                      -Layer 1: Aluminium foil 12 mic                      -Layer 2: Cross linked polyethylene foam - has fire retardant characteristic - thickness : 8mm - apparent density : 38kg/cbm - foam color : <b>white</b>                      -Layer 3: PE "polyethylene" anti-flaming white film; 55 mic</p> <p><b>Dimension:</b> (1.20m width) x (length may vary 15m or 20m or 25m)</p> <p><b>Overall characteristic:</b> fire retardant with minimum classification (class B) - ASTM E 84 (interior wall and ceiling finish category) or class B2 &amp; B1 - DIN 4102-1.</p> <p><b>Mandatory: test report in the name of supplier with sample</b>                      - Presentation of recent testing report with detailed results from an internationally accredited laboratory; while bidders can use the services of other internationally accredited laboratories, please be informed that UNHCR has already used the services of Intertek Italy, Baltic Control Italy and SGS China.                      - Report must be issued in the name of the supplier and not more than 3 (three) months old from the tender closing date.                      - Report must prove that all contained result data is related to submitted bid sample.</p> <p><b>Minimum required elements to be included in the report:</b>                      1. proven thickness for each layer (layer 1, 2 and 3);                      2. density of the foam for layer 2 only;                      3. composition and quantitative analysis of each layer 1, 2 &amp; 3 (PGC-MS, DSC, XRF, FTIR, TGA, etc...)                      4. fire testing classification grade (as a whole item, all three layers assembled together).</p>	SQM			
<b>Packing details:</b>						
1	Bidder confirmed compliance with tender requirements regarding packaging of Insulation Foam.		-			
<b>Overall (PASS/FAIL):</b>						

**NB :**

/ Bidders shall submit, free of charge, physical sample of **at least (50cm length x 50cm width) in size** along with the Mandatory test report in the name of Supplier.

**Members of Technical Evaluation Committee:**