

Annex B: Detailed Technical Evaluation Criteria

HCR/IRQ/COE/2024/RFQ-038

Important: The below -listed documents should be submitted with your technical offer which is required to assess the capacity and legal status of your company.

#	Criteria	MANDATORY RFP SPECIFIC REQUIREMENTS	(Pass/Fail)
1	Business Registration Certificate	Vendors to be registered as General Trading Company or Specialist in Vehicle maintenance in IRAQ (Federal Government or Kurdistan Region of Iraq), it's required to submit their certificate of registration	
2	Dealer Authorization	Provide a valid manufacturer's authorization certificate for 3S (Sales, Service & Spare parts) or 2S (Service & Spare Parts) from TOYOTA	
3	Valid commercial/company bank account	Company business bank account carrying the name of the registered business/company. Bids with a Personal Bank Account will not be accepted. Submission of a letter from the bank showing the company banking information under the company name as evidenced in the Vendor Registration Form.	
4	Acknowledgment of UN Supplier Code of Conduct	Submission of the acknowledgment UN Supplier Code of Conduct.	
5	General Conditions of Contract for Goods and Services	Submission of acknowledgment UNHCR General Conditions of Contracts for Goods and Services	
6	Acknowledgment of Terms of Reference	Submission of acknowledgment Terms of Reference.	
Mandatory Pre-qualification - Pass / Fail			

Bidders must meet all the above mandatory pre-qualification criteria for their proposal to be considered for further evaluation.