

Annex D – Technical Evaluation Criteria

ELIGIBILITY CRITERIA:	
1. Valid Business Registration Certificate in the field of General Trading or authorized business license for selling medical items in IRAQ from the Ministry of Health (MoH) (Federal Government or Kurdistan Region).	“Pass/Fail”
2. Valid tax registration certificate.	“Pass/Fail”
3. Submission of Bid Security valued at IQD 5,000,000 (or equivalent to USD at UN Official Rate 1,310), form of a (good for payment) certified bank cheque or bank letter of guarantee. The bid security shall be issued in the name of UNHCR, carrying this ITB reference #, and with validity of 180 days after the closing date of the tender. The bid security shall show that the document is not personal but under the company name. The awarded company may be requested to submit the original of the bid security.	“Pass/Fail”
4. Vendor Registration Form: If your company is not already registered with UNHCR, you should complete, sign, and submit with your technical offer the Vendor Registration Form (Annex E). If your company is registered, please submit an empty Vendor Registration Form clearly indicating your supplier/vendor ID.	“Pass/Fail”
5. Submission Bank letter with the company detailed of banking information holding the company/business name as evidenced in the Vendor Registration Form.	“Pass/Fail”
6. Company fully accepts UNHCR General Conditions of Contract for the Provision of Goods and Services (Annex G).	“Pass/Fail”
7. Your Technical Offer should contain your acknowledgment of the UN Supplier Code of Conduct by signing (Annex H).	“Pass/Fail”

TECHNICAL EVALUATION CRITERIA	
Submission of brochure/catalogue for each item, including technical datasheets, technical specifications, and pictures, to comply with the specifications in Annex A. (Note: providing only photos will exclude the bidder from evaluation)	“Pass/Fail”
Compliance of the offered items with the published specifications (Annex A)	“Pass/Fail”
Warranty terms (minimum acceptable is 18 months from the installation of medical equipment (Note: Products carry a warranty - proof to be attached))	“Pass/Fail”
Delivery lead time (DDP to location) upon PO issuance (maximum acceptable is 120 calendar days)	“Pass/Fail”
Proven track record in supply and delivery of medical products to other reputable clients: <ul style="list-style-type: none"> a. At least two (2) copies of contracts/purchase orders for similar projects “Supply, Delivery and Installation of Medical Equipment” successfully completed in the past ten (10) years with different clients. b. Letters of reference from at least two (2) previous clients. 	“Pass/Fail”