

Tender Notice

REQUEST FOR PROPOSALS No. UNHCR RFP 349 for Rehabilitation and expansion work of three (3) Schools in Domiz, Dohuk Governorate Iraq.

UNHCR Iraq office based in Baghdad is soliciting proposals for the **Rehabilitation and expansion work of three (3) Schools in Domiz, Dohuk Governorate Iraq.**

Lot-1: Rehabilitation and Expansion of Millat School, Domiz, Duhok Governorate/ Iraq.

Lot-2: Rehabilitation of Derk Primary School in Domiz-1 Refugee Camp Duhok Governorate/Iraq.

Lot-3: Rehabilitation and Expansion of Dost School in Summel District, Duhok Governorate/Iraq.

RFP KEY DATES:

RFP Issue Date	18 September 2024
Site Visit Date for the three locations (Schools)	24 September 2024 at 10:00 – 12:30 Hrs. Iraq standard time
Pre-bid conference date	25 September at 10:30 HRS Iraq standard time
Clarification/Questions submission deadline	25 September 2024 at 15:00 HRS Iraq standard time
RFP Submission deadline	09 October 2024 at 12:00 HRS Iraq standard time

SUBMISSION OF BIDS:

Please note that the tender can be accessed on ERP Cloud module.

Bidder **MUST** be registered in the Supplier Portal, and the portal can be accessed via the following URL:
<https://www.unhcr.org/get-involved/work-us/become-supplier/how-become-supplier>

Click '**Supplier registration portal**' for suppliers new to doing business with UNHCR.

Click '**Supplier portal log-in**' for suppliers previously registered with UNHCR.

Please note that bids must be submitted directly in the online portal, responding to the questions, and uploading required documents by the date and time indicated in the online portal. It is your full responsibility to ensure that your submission is submitted before the deadline. Bids received outside the online portal, for any reason, will not be considered for evaluation.

For submitting the bids, it is strongly recommended to carefully read (Annex J) – Supplier Portal Manual.

Annexes:

- Annex A: Scope of Works (SOW)
- Annex B1 LOT 1: Bill of Quantities (BOQ).
- Annex B2 LOT 2: Bill of Quantities (BOQ).
- Annex B3 LOT 3: Bill of Quantities (BOQ).
- Annex C1 LOT 1: Design and Structure (Drawing) Millat School

- Annex C2 LOT 2: Design and Structure (Drawing) Derk Primary School
- Annex C3 LOT 3: Design and Structure (Drawing) Dost School
- Annex D1 LOT 1: Financial Offer Form *(to be filled in, stamped and signed)*.
- Annex D2 LOT 2: Financial Offer Form *(to be filled in, stamped and signed)*.
- Annex D3 LOT 3: Financial Offer Form *(to be filled in, stamped and signed)*.
- Annex E: Technical Evaluation criteria.
- Annex F: Vendor Registration Form *(to be filled in, stamped and signed)*
- Annex G: Eligibility of Joint Ventures for Suppliers *(to be filled in, stamped and signed if applicable)*
- Annex H: UNHCR's General Conditions of Contracts for Civil works *(to be stamped and signed)*
- Annex I: UN Supplier's Code of Conduct *(to be stamped and signed)*
- Annex J: Guidelines ERP Manual for Suppliers to use the online portal.
- Annex K: How to Join Microsoft Teams without account.