

Pre-bid and Site Visit Questions and Answers

UNHCR RFP 358

Construction and Renovation works of schools in Sulaymaniyah Governorate, Iraq

Lot-1: Construction of Three Classrooms and Renovation of WASH Facilities at Baranan School in Sulaymaniyah Governorate.

Lot-2: Construction of Laboratory and Library and Renovation of WASH Facilities at Shakir Fatah School, Sulaymaniyah Governorate.

The site visit was organized on 24 Sep. 2024 at 10:00 am and the Pre-bid conference was organized on 25/09/2024 at 11:00 hrs. on Microsoft Teams, the following companies attended the Pre-bid conference meeting:

No.	Company name
1	Asoy Company – asoysnar_co@yahoo.com
2	Hiway Kurdistan Construction Company- company/rezhin83@yahoo.com

On the UNHCR side, the meeting was attended by:

No.	Staff name	Title
1	Kamaram Ali	Field Associate
2	Ahmed Ali	Shelter Associate
3	Wisam Alkanane	Supply Associate

I. Conference Agenda:

- 1- Providing a detailed step-by-step review of the tender’s package with highlights of the key elements.
- 2- Overview of the technical and commercial details of the project.
- 3- UNHCR’s expectations on the delivery of the project, in terms of quality, quantity, delivery and corresponding timelines.
- 4- Responding to the queries from the participating companies/suppliers/contractors/firms etc.

II. Proceedings:

The supplier(s) were provided an opportunity to request for any clarifications and/or additional information with an intention to ensure fairness, integrity, and transparency of the process. The floor was opened Q&A. The suppliers were requested to be clear and concise with their questions in the interest of time.

The following clarifications were requested and responded during the Q&A session.

Questions and Answers:

Q1: We can't sign in on the Cloud ERP System.

A: Annex J: Guidelines ERP Manual for Suppliers to use the online portal can guide you.

Q2: Q3: The company's Ministry of Planning ID has expired, and the Ministry has stopped the renewal process.

A: Please provide any proof and or confirmation from the Ministry of Planning to support your question.

Q3: Can we submit our officer only for one lot out of two lots?

A: Yes, you can.

Q4: For the Shakir Fatah School Project:

- During the site visit, we found a typo in the BOQ (B1) for the unit measurement table and changed it from M³ to M².

Q5: Asking about the details of the tie beam and dimensions and location:

A: The drawing of the tie beam, with all details, has been attached to drawing sheets (Nos. 3, Nos. 9).

Q6: Was the sanitation unit inside the school building or outside:

A: the sanitation unit is outside the school building.

Q7: For Baranan School, does it need to move the direction of the existing sewerage pipes before costing the raft foundation:

A: Yes, if there is a pipeline, it should be diverted, and the pipeline should be reinstalled.

Q8: Where is the location of the shade areas:

A: The shaded area has three locations: the play yard area, the entrance of the new classrooms, and above the storage tanks.

Q9: "Hard requirements which companies from KRG and specifically from Sulaymaniyah cannot comply with due to the dire economic situation since 2014 and lack of business and project opportunities. For example, none of the companies from Sulaymaniyah can submit an annual financial report with 85,000,000 M Dinars in income.

A: Many companies in KRI and Baghdad submitted their annual financial reports with more than 85,000,000 million dinars.

Q10: On the other hand, some of the requirements don't represent the companies' actual abilities, such as a list of equipment, staff, etc.; this requirement can be prepared in one hour.

In this case, we suggest counting on company experiences and past completed projects, which is more logical and represents the companies' actual abilities.

A: These are standard technical criteria for UNHCR, and we cannot change them.

Conclusion:

The Pre-Bid Conference ended on 25/09/2024 at 11:45 hrs. Baghdad Standard Time. The conference was successful in providing participating suppliers with a clear understanding of the project and the tender documents and in ensuring that all questions and concerns were addressed. We look forward to receiving bids from all interested suppliers.