

## Annex A: Scope of Work (SOW)

### REQUEST FOR PROPOSAL: UNHCR RFP 285

**Lot 1:** This project concerns the construction of a two-story school building consisting of 12 classrooms in Qushtapa sub-district/Erbil Governorate to accommodate the needs of the refugee and host community's students.

#### **Brief Description of the Proposed Project:**

The construction of a two-story new school building consisting of 12 classrooms in the Qushtapa sub-district/Erbil Governorate to accommodate more students and provide educational access to the host community students living in Erbil. Therefore, as part of the protection intervention to promote dignified education conditions.

#### **The work includes:**

- Demarcation, Clearing, and grubbing of the site.
- Civil works (site preparation, crushed gravel works, excavation, backfilling, etc...)
- Construction of foundations, walls, casting concrete, and reinforced concrete works.
- Doors, windows, flooring, and roofing (false ceiling) works.
- Sanitation works (construction of WASH facilities, pipes installation, provision and installation of latrines, construction of septic tanks and cesspools, etc...)
- Electrical works with all its fittings and requirements.
- Provision and installation of:
  - o Electrical transformer 100 KVA.
  - o Sound System.

#### **Important Note:**

- All the works should be done according to the International & Iraqi General Technical & Specifications (IGTS), Instructions of the supervision Engineer, UNHCR General Conditions of Contracts for Civil Works
- UNHCR supervision engineers and its third-party partner engineers inspect the quality of the works implemented by the contractor. The work must be within engineering specifications/standards and timeframe.
- The daily work is overseen by UNHCR supervision engineers and its third-party partner engineers.
- The contractor shall submit samples/catalogues of the materials to be used in the project to the supervision engineers for approval before the commencement of work.
- The supervision engineer can reject any material that does not comply with the specifications. The contractor should replace rejected materials at no extra cost.
- The Supervision Engineers can demand lab tests and a Certificate of Origin & Quality to ensure the quality of the material used and the work of the contractors.
- The contractor shall appoint a qualified site engineer and surveyor to represent him with 5 years of professional, relevant experience to work on such a project, who should remain full-time on the sites during the contract period.
- The contractor should submit daily and weekly progress reports, which will be endorsed by UNHCR supervision engineers and its third-party partner engineers.
- All the quantities mentioned in the BOQ are estimated and will be subject to actual measurements after the project is completed.

- The contractor shall fix all damages, if any, to the existing pipeline, electric poles & cables, houses, streets & sewerage channels during the project implementation in the area. The contractor shall remove all debris and site waste after completing works at dumping sites approved by the municipality.
- The contractor shall install (in full first) TWO steel signboards of 1.0 m x 1.2 m with calligrapher wages to achieve project visibility in accordance with UNHCR supervision engineers.
- The successful contractor will be required to complete all works as per the Drawings, Bill of Quantities, and Technical Specifications within 415 Days of signing the contract agreement or handing over the construction site.
- **The defect liability period is 365 Days, including all civil, electrical, and mechanical works.**

No	Item/s to be Supplied	Description/ Specifications of Goods	Related Services	Contract Duration
1	Construction of a New School (12 Classrooms) in Qushtapa, Erbil Governorate	As per BOQ	As per BOQ	780 Days (415+365 defect liability)
	<ul style="list-style-type: none"> <li>• In addition to the Schedule of Requirements in the preceding table, bidders are requested to note that the project will be implemented according to the provisions of IRAQI General Technical Specifications (IGTS), Instructions of the supervisor Engineer, UNHCR General Conditions of Contracts for Civil Works,</li> <li>• Other specific instructions are annexed in the Bill of Quantity (BOQ).</li> </ul>			

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**Lot 2:** This project concerns the construction of a two-story school building consisting of 12 classrooms in Baharka sub-district/Erbil Governorate to accommodate the needs of the refugee and host community's students.

**Brief Description of the Proposed Project:**

The construction of a two-story new school building consisting of 12 classrooms in the Baharka sub-district/Erbil Governorate to accommodate more students and provide educational access to the host community students living in Erbil. Therefore, as part of the protection intervention to promote dignified education conditions.

**The work includes:**

- Demarcation, Clearing, and grubbing of the site.
- Civil works (site preparation, crushed gravel works, excavation, backfilling, etc...)
- Construction of foundations, walls, casting concrete, and reinforced concrete works.
- Doors, windows, flooring, and roofing (false ceiling) works.
- Sanitation works (construction of WASH facilities, pipes installation, provision and installation of latrines, construction of septic tanks and cesspools, etc...)
- Electrical works with all its fittings and requirements.
- Provision and installation of:
  - o Electrical transformer 100 KVA.
  - o Sound System.

**Important Note:**

- All the works should be done according to the International & Iraqi General Technical & Specifications (IGTS), Instructions of the supervision Engineer, UNHCR General Conditions of Contracts for Civil Works,
- UNHCR supervision engineers and its third-party partner engineers inspect the quality of the works implemented by the contractor. The work must be within engineering specifications/standards and timeframe.
- The daily work is overseen by UNHCR supervision engineers and its third-party partner engineers.
- The contractor shall submit samples/catalogues of the materials to be used in the project to the supervision engineers for approval before the commencement of work.
- The supervision engineer can reject any material that does not comply with the specifications. The contractor should replace rejected materials at no extra cost.
- The Supervision Engineers can demand lab tests and a Certificate of Origin & Quality to ensure the quality of the material used and the work of the contractors.
- The contractor shall appoint a qualified site engineer and surveyor to represent him with 5 years of professional, relevant experience to work on such a project, who should remain full-time on the sites during the contract period.
- The contractor should submit daily and weekly progress reports, which will be endorsed by UNHCR supervision engineers and its third-party partner engineers.
- All the quantities mentioned in the BOQ are estimated and will be subject to actual measurements after the project is completed.
- The contractor shall fix all damages, if any, to the existing pipeline, electric poles & cables, houses, streets & sewerage channels during the project implementation in the area. The contractor shall remove all debris and site waste after completing works at dumping sites approved by the municipality.
- The contractor shall install (in full first) TWO steel signboards of 1.0 m x 1.2 m with calligrapher wages to achieve project visibility in accordance with UNHCR supervision engineers.
- The successful contractor will be required to complete all works as per the Drawings, Bill of Quantities, and Technical Specifications within 415 Days of signing the contract agreement or handing over the construction site.
- **The defect liability period is 365 Days, including all civil, electrical, and mechanical works.**

No	Item/s to be Supplied	Description/ Specifications of Goods	Related Services	Contract Duration
1	Construction of a New School (12 Classrooms) in Baharka, Erbil Governorate	As per BOQ	As per BOQ	780 Days (415+365 defect liability)
	<ul style="list-style-type: none"> <li>• In addition to the Schedule of Requirements in the preceding table, bidders are requested to note that the project will be implemented according to the provisions of IRAQI General Technical Specifications (IGTS), Instructions of the supervisor Engineer, UNHCR General Conditions of Contracts for Civil Works,</li> <li>• Other specific instructions are annexed in the Bill of Quantity (BOQ).</li> </ul>			