

Annex E – Technical Evaluation Criteria

Renovation and expansion (adding more Classrooms) for four schools in Erbil city

Stage 1: Pass/Fail Evaluation

#	Items	MANDATORY REQUIREMENTS (PASS/FAIL)	Submitted (Yes/NO)
1	Mandatory Site Visit	Attendance of Company engineer to the site visit on the mentioned time and date of tender's advertisement. The engineer should bring any proof of Engineering (engineering union ID card, graduation certificate, or any proof of engineering).	
2	Mandatory Bid Security	Submission of a scanned copy of the Bid Security bank cheque or bank letter of guarantee of IQD 10,000,000 by 'good for payment cheque/certified cheque" made out in the name of UNHCR covering the offer's validity (180 days). It should be a certified cheque (not personal). The cheque should indicate the RFP number and be issued under the company name. At any stage of evaluation UNHCR may ask the bidders to submit the original cheque/bid security.	
3	Valid Business Registration Certificate	Submission of a registration certificate as a Construction or General Contracting Company in IRAQ (Federal Government or Kurdistan Region) <u>Companies with an age of less than 5 years at the time of the submission will be disqualified.</u> For eligibility of bids submitted under joint venture scheme, please refer to Annex G attached to this tender.	
4	Tax Registration Certificate	Submission of valid Tax registration Clearance.	
5.	Valid commercial/company bank account	Company business bank account carrying the name of the registered business/company. Bids with Personal Bank Account will not be accepted. Submission of a letter from the bank showing the company banking information under the company name as evidenced in the Vendor Registration Form.	
6.	Acknowledgment of UN Supplier Code of Conduct	Submission of the signed UN Supplier Code of Conduct.	
7.	General Conditions of Civil Work	Submission of the signed UNHCR General Conditions of Contracts for Civil Works	

The Bidders must meet all the above mandatory pre-qualification criteria in order for their proposal to be considered for further evaluation.

Stage 2: Weighted evaluation:

Technical Evaluation Criteria	Max. Obtainable Points
1. General Company Qualification & Experience	
Years in business, number of clients, company qualifications (including ISO 9001 certificate <i>or equivalent</i>)	22
Valid construction classification ID issued by the Ministry of Planning (Central Government and/or KRI), with a classification range between 1-5 classes	
Staff qualifications and submission of CVs for project manager, electrical engineer and surveyor	
Financial auditing report: Submission of the latest 2 consecutive years' (2021,2022,2023) financial audit reports with a minimum turnover of IQD 100,000,000. The audit financial reports (including the Balance Sheet) must be certified by the Iraqi Association of Accountants. The bidder will receive zero points if the baseline turnover is not demonstrated.	
Number and relevance of similar projects successfully completed in the past ten (10) years. Please submit copies (extracts) of contracts or purchase orders with proof of project completion. These documents must detail the project value, completion time, and the organization or firm for which the work was completed, including contact details. Note: PO or contract amount less than IQD 70,000,000 (equivalent to 50,000 USD) will not be considered.	
References for similar projects: submission of reference letters for similar projects performed by contractor with contacts of the references.	
2. Technical Specifications of Works: Organization's understanding of the requirement – i.e., description of methodology and approach to address the published Annex A, B1, B2, B3, B4 and C1, C2, C3 and submission of Catalogues, Datasheet and design confirming compliance with published specifications in the SoW/BoQ for:	27
Construction & Finishing Materials: Painting (internal & external) & Wooden Composite Doors, Metal Doors	
Sanitation Materials: Wash Basin, Water mixer and taps, PVC and composite PPR water Pipes, Stainless steel water tank 1000 liters	
Electrical fittings Materials: Led lights fluorescent shape, 60 X 60 cm LED lights, Electric sockets and plugs, Electrical Boiler, AC 18,000 BTU and 24,000 BTU	
3. Work Plan & Method of Implementation	
Work plan: Detailed and realistic timelines as indicated in the Scope of work, between (180-200) days. Including a Gantt Chart indicating a detailed sequence of activities.,	11
Method of implementation: Submission of the minimum equipment list, which should comprise 1 Truck, 1 Pick-up, 1 Excavator, 1 Loader, 1 Compactor, and 1 Concrete Mixture Machine	
Submission of the logistics plan with access to the site and material delivery with the needed workforce	
Submission of the Environmental Impact Assessment Plan with specific methods used to assess the impact, the assessment's findings, and recommendations on the project.	
Submission of detailed risk management plan for ensuring that potential issues are addressed proactively, minimizing their impact on the project's timeline, budget, and quality. The plan should include risk identification, assessment and analysis, mitigation/traction plan.	
Total Score (Minimum passing threshold: 36 out of 60 points)	60



A percentage distribution of 60% of the total score of technical evaluation has been allocated to Technical Proposal. Maximum scores are listed in the table below. The cut-off points for submissions to be considered technically compliant is **36 points** out of the 60 overall score assigned to the technical component, and minimum **20** out of 27 points for “2. **Technical Specifications of Works:** (Catalogs, Datasheet, or design Confirming that the specification of the below items complies with the BoQs)”