

Annex A – Terms of Reference

HCR/IRQ/BGD/2024/SUP/RFQ/059

Provision of Disposal Services for UNHCR damaged and expired items at the UNHCR warehouse in Baghdad and Erbil, Iraq

The UNHCR Warehouse in Baghdad, located in Awreej area and Erbil warehouse is located at Gazna Road, in order to ensure a safe and hygienic environment in the warehouse, there is a critical need for proper waste disposal procedures, particularly for expired damaged tents, ICT equipment and expired items as detailed below.



Scope of Services and Company Responsibilities:

- Timely and efficient collection of the damaged tents, ECMs waste and expired items as per the agreed-upon schedule from UNHCR Baghdad Warehouse located in Awreej warehouse and UNHCR Erbil Warehouse located on Gazna Road, Erbil.
- Safe handling and transportation of waste to designated disposal facilities including loading and unloading the waste.
- Compliance with all relevant local regulations governing waste disposal.
- Providing regular reports to UNHCR on waste collection activities, including volumes collected and any issues encountered.
- Securing approval from pertinent governmental authorities is the Company's main responsibility.
- The company is responsible for providing an official government report detailing the disposal process.
- The damaged 500 tents and 8 ECMs disposal process will be supervised by UNHCR staff in Baghdad.
- The expired and damaged items disposal process will be supervised by the UNHCR Staff in Erbil.









Important:

The Company is responsible for taking the lead on the disposal process, beginning with the collection of items from the UNHCR's Warehouses in Baghdad and Erbil followed by destruction, and obtaining all necessary approvals and certificates from the Governmental authorities.

Lot 1: Below are the list of the items to be disposed in Baghdad:

SN	Description	Unit	Quantity	Photo
1	Family Tents – damaged, the total volume is 100 M ³ .	Pcs	500	
2	Electronic countermeasure system (ECM)	Unit	8	

Lot2: Below are the list of the items to be disposed in Erbil:

SN	Description	Unit	Quantity	Photo
1	Gloves. Status: expired.	Pcs	10,400	
2	Hand sanitizer. Status: expired.	Pcs	12	
3	Medical Protective Mask. Status: expired.	Pcs	200	
4	Surgical mask. Status: expired.	Pcs	82	
5	Mask. Status: expired.	Pcs	40	
6	Surgical mask. Status: expired.	Pcs	4,500	
7	Soap hand washing. Status: expired.	Pcs	1,032	
8	Toilet Soap. Status: expired.	Pcs	110,243	

9	Alcohol hand Sanitizer. Status: expired.	Pcs	7,515	
10	Disposable Gown (L). Status: expired.	Pcs	3,000	
11	Overall. Status: expired.	Pcs	200	
12	Medical Protective Mask (L3). Status: expired.	Pcs	1,000	
13	Nitrile Glove. Status: expired.	Pcs	6,000	
14	Surgical Mask (type IIR). Status: expired.	Pcs	3,000	
15	Infrared Thermometers. Status: expired.	Pcs	2	
16	Family Tents - Damaged. Total volume is 100 M ³ .	Pcs	300	