



General Assembly

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Executive Committee of the High Commissioner's Programme

Sixty-third session

Geneva, 1-5 October 2012

Item 2 of the provisional agenda

Adoption of the agenda and other organizational matters

Provisional agenda and annotations

Note by the Secretariat

I. Provisional Agenda

1. Opening of the session.
2. Adoption of the agenda and other organizational matters.
3. Introductory statement by the High Commissioner.
4. General debate.
5. Consideration of reports on the work of the Standing Committee:
 - (a) International protection;
 - (b) Programme budgets, management, financial control and administrative oversight.
6. Consideration of reports relating to programme and administrative oversight and evaluation.
7. Consideration and adoption of the Biennial Programme Budget 2012-2013 (revised).
8. Review of the Annual Consultations with non-governmental organizations.
9. Other statements.
10. Meetings of the Standing Committee in 2013.
11. Consideration of the provisional agenda of the sixty-fourth session of the Executive Committee.
12. Election of officers.
13. Any other business.
14. Adoption of the report of the sixty-third session of the Executive Committee.
15. Closing of the session.

II. Annotations

1. Opening of the session

The Chairperson of the Executive Committee will open its sixty-third session on Monday, 1 October 2012, at 10 a.m., in the Assembly Hall of the Palais des Nations in Geneva. From Tuesday, 2 October to Friday, 5 October, the plenary session will take place in Conference Room XIX of the Palais des Nations.

2. Adoption of the agenda and other organizational matters

The Executive Committee will consider the provisional agenda contained in document A/AC.96/LXIII/L.1 as the basis for adoption of the agenda of the session.

3. Introductory statement by the High Commissioner

The High Commissioner's statement will provide an overview of the operational and policy priorities facing his Office. The Committee will have received in good time an outline of the High Commissioner's statement.

4. General debate

The general debate is articulated around issues raised in the statement of the High Commissioner. The Committee will also have before it brief updates on recent operational developments at the regional and global levels. The formal list of speakers for the general debate was opened on 3 September 2012.

5. Consideration of reports on the work of the Standing Committee

Under this item, the Committee will review successively the results of the work of the Standing Committee on international protection and on programme budgets, management, financial control and administrative oversight.¹

(a) International protection

Of particular relevance to the deliberations of the Committee under this sub-item are:

- (i) The High Commissioner's *Note on International Protection* (A/AC.96/1110);
- (ii) *Report on the Intergovernmental event at the ministerial level of United Nations Member States on the occasion of the 60th anniversary of the 1951 Convention relating to the Status of Refugees and the 50th anniversary of the 1961 Convention on the Reduction of Statelessness* (A/AC.96/1110/Add.1);
- (iii) *Progress report on resettlement* (A/AC.96/1108);

¹ The draft report of the Standing Committee's fifty-fifth meeting (18-19 September 2012) will be presented for adoption at the end of the afternoon on Tuesday, 2 October 2012.

- (iv) *Report on the work of the Standing Committee* (A/AC.96/1118); and
- (v) Reports of the fifty-third and fifty-fourth meetings of the Standing Committee (A/AC.96/1109 and A/AC.96/1116).

(b) Programme budgets, management, financial control and administrative oversight

The Committee will have before it the following reports of relevance to these matters:

- (i) *Report on the work of the Standing Committee* (A/AC.96/1118);
- (ii) *Report of the fifty-third meeting of the Standing Committee* (A/AC.96/1109);
- (iii) *Report of the fifty-fourth meeting of the Standing Committee* (A/AC.96/1116);
- (iv) *Report of the fifty-fifth meeting of the Standing Committee* (A/AC.96/1117);
- (v) *Accounts for the year 2011 as contained in the Report of the Board of Auditors to the General Assembly on the accounts of the Voluntary Funds administered by the UNHCR for the period ended December 2011* (A/AC.96/1111);
- (vi) *Main risk areas and measures taken in response to the Report of the Board of Auditors for 2011* (A/AC.96/1111/Add.1); and
- (vii) *Internal Audit in the Office of the United Nations High Commissioner for Refugees (2011-2012)* (A/AC.96/1113).

6. Consideration of reports relating to programme and administrative oversight and evaluation

This item will include review of the following reports:

- (i) *Report on activities of the Inspector General's Office* (A/AC.96/1114); and
- (ii) *Report on Policy Development and Evaluation* (A/AC.96/1115).

7. Consideration and adoption of the Biennial Programme Budget 2012-2013 (revised)

Under this item the Committee will review the *Biennial Programme Budget 2012-2013 (revised) of the Office of the United Nations High Commissioner for Refugees* (A/AC.96/1112) and the *Report of the Advisory Committee on Administrative and Budgetary Questions* (A/AC.96/1112/Add.1).

In light of its discussions under agenda items 5(b) and 7, the Executive Committee will consider for adoption a draft general decision on administrative and financial matters.

8. Review of the Annual Consultations with non-governmental organizations

The Rapporteur of the Annual Consultations with non-governmental organizations will make a statement to the Committee.

9. Other statements

The Chairperson of UNHCR's Staff Council will make a statement in the afternoon of Thursday, 4 October 2012.

10. Meetings of the Standing Committee in 2013 and other matters

The Executive Committee will consider decisions on:

- (i) the programme of work of the Standing Committee in 2013;
- (ii) observer participation in meetings of the Standing Committee in 2012-2013; and
- (iii) extending the input in the work of the Executive Committee from non-governmental organizations, in accordance with the decision taken by the Executive Committee at its fifty-eighth session (A/AC.96/1048, para. 19(a)).

11. Consideration of the provisional agenda of the sixty-fourth session of the Executive Committee

The Committee will consider a draft provisional agenda for the sixty-fourth session of the Executive Committee.

12. Election of officers

The Executive Committee will elect its officers to serve as of the day following the end of the sixty-third annual plenary session and until the end of the sixty-fourth plenary session: Chairperson, Vice-Chairperson and Rapporteur. Following the election, the Chairperson-elect will make a brief statement to the Committee.

13. Any other business

14. Adoption of the report of the sixty-third session of the Executive Committee

The draft report of the sixty-third session presented to the Committee for adoption will include decisions identified under the preceding agenda items.

15. Closing of the session

The High Commissioner and the Chairman will make brief closing remarks.

Annex I

[English and French only]

Provisional timetable*

<i>Date</i>	<i>Time</i>	<i>Item(s)</i>
Monday, 1 October 2012	10 a.m. – 1 p.m.	1, 2, 3, 4
	3 p.m. – 6 p.m.	4 (cont.)
Tuesday, 2 October 2012	10 a.m. – 1 p.m.	4 (cont.)
	3 p.m. – 6 p.m.	4 (cont.)
Wednesday, 3 October 2012	10 a.m. – 1 p.m.	4 (cont.)
	3 p.m. – 6 p.m.	4 (summing up), 5(a)
Thursday, 4 October 2012	10 a.m. – 1 p.m.	5(a) (cont.), 5(b), 6
	3 p.m. – 6 p.m.	7, 8, 9, 10, 11
Friday, 5 October 2012	10 a.m. – 1 p.m.	12, 13, 14, 15

* The timings are merely an estimate provided for the convenience of the Committee. Actual time spent in debate may vary from the estimate.

Annex II

[English and French only]

Provisional list of documents

<i>Reference</i>	<i>Document title</i>	<i>Agenda item</i>
A/AC.96/LXIII/1	Provisional agenda and annotations	2
A/AC.96/1108	Progress report on resettlement	5 (a)
A/AC.96/1109	Report of the fifty-third meeting of the Standing Committee	5
A/AC.96/1110	Note on International Protection	5 (a)
A/AC.96/1110/Add.1	Report on the Intergovernmental event at the ministerial level of United Nations Member States on the occasion of the 60th anniversary of the 1951 Convention relating to the Status of Refugees and the 50th anniversary of the 1961 Convention on the Reduction of Statelessness	5 (a)
A/AC.96/1111	Accounts for the year 2011 as contained in the Report of the Board of Auditors to the General Assembly on the accounts of the Voluntary Funds administered by the UNHCR for the period ended December 2011	5 (b)
A/AC.96/1111/Add.1	Main risk areas and measures taken in response to the Report of the Board of Auditors for 2011	5 (b)
A/AC.96/1112	Biennial Programme Budget for 2012-2013 (revised) of the Office of the United Nations High Commissioner for Refugees	7
A/AC.96/1112/Add.1	Report by the Advisory Committee on Administrative and Budgetary Questions	7
A/AC.96/1113	Internal Audit in the Office of the United Nations High Commissioner for Refugees (2011-2012)	5 (b)
A/AC.96/1114	Report on Activities of the Inspector General's Office	6
A/AC.96/1115	Report on Policy Development and Evaluation	6
A/AC.96/1116	Report of the fifty-fourth meeting of the Standing Committee	5
A/AC.96/1117	Report of the fifty-fifth meeting of the Standing Committee	5
A/AC.96/1118	Report on the work of the Standing Committee	5
A/AC.96/1119	Report of the sixty-third session of the Executive Committee of the High Commissioner 's Programme	14

<i>Reference</i>	<i>Document title</i>	<i>Agenda item</i>
A/AC.96/LXIII/INF.1	List of participants*	
A/AC.96/LXIII/INF.2	List of documents issued at the sixty-third session of the Executive Committee of the High Commissioner's Programme*	--
A/AC.96/SR.657-665	Summary Records	--

* Will be circulated in English and French only.