

## **Provisional agenda and annotations**

### **Note by the Secretariat**

#### **I. Provisional Agenda**

1. Opening of the session
2. Adoption of the agenda and other organizational matters
3. Introductory statement by the High Commissioner
4. General debate
5. Consideration of reports on the work of the Standing Committee:
  - (a) International protection;
  - (b) Programme budgets, management, financial control and administrative oversight
6. Consideration of reports relating to programme and administrative oversight and evaluation
7. Consideration and adoption of the Biennial Programme Budget 2012-2013
8. Review of the Annual Consultations with non-governmental organizations
9. Other statements
10. Meetings of the Standing Committee in 2012
11. Consideration of the provisional agenda of the sixty-third session of the Executive Committee
12. Election of officers
13. Any other business
14. Adoption of the report of the sixty-second session of the Executive Committee
15. Closing of the session.

#### **II. Annotations**

##### **Item 1 Opening of the session**

The Chairperson of the Executive Committee will open its sixty-second session on Monday, 3 October 2011, at 10 a.m., in the Assembly Hall of the Palais des Nations in Geneva. From Tuesday, 4 October to Friday, 7 October, the plenary session will take place in Conference Room XIX of the Palais des Nations.

## **Item 2 Adoption of the agenda and other organizational matters**

The Executive Committee will consider the provisional agenda contained in document A/AC.96/LXII/L.1 as the basis for adoption of the agenda of the session.

## **Item 3 Introductory statement by the High Commissioner**

The High Commissioner's statement will provide an overview of the operational and policy priorities facing his Office. The Committee will have received in good time an outline of the High Commissioner's statement.

## **Item 4 General debate**

The general debate is articulated around issues raised in the statement of the High Commissioner. The Committee will also have before it brief updates on recent operational developments at the regional and global levels. The formal list of speakers for the general debate was opened on 5 September 2011.

## **Item 5 Consideration of reports on the work of the Standing Committee**

Under this item, the Committee will review successively the results of the work of the Standing Committee on international protection and on programme budgets, management, financial control and administrative oversight.<sup>1</sup>

### **a) International protection**

Of particular relevance to the deliberations of the Committee under this sub-item are:

- (i) The High Commissioner's *Note on International Protection* (A.AC.96/1098);
- (ii) The High Commissioner's *Note on Statelessness* (A/AC.96/1098/Add.1);
- (iii) *Report on the work of the Standing Committee* (A/AC.96/1107); and
- (iv) *Reports of the fiftieth and fifty-first meetings of the Standing Committee* (A/AC.96/1097 and A/AC.96/1105).

### **(b) Programme budgets, management, financial control and administrative oversight**

The Committee will have before it the following reports of relevance to these matters:

- (i) *Report on the work of the Standing Committee* (A/AC.96/1107);
- (ii) *Report of the fiftieth Meeting of the Standing Committee* (A/AC.96/1097);
- (iii) *Report of the fifty-first Meeting of the Standing Committee* (A/AC.96/1105);
- (iv) *Report of the fifty-second Meeting of the Standing Committee* (A/AC.96/1106);
- (v) *Voluntary Funds Administered by the United Nations High Commissioner for Refugees (Accounts for the Year 2010)* (A/AC.96/1096);
- (vi) *Report of the Board of Auditors<sup>2</sup> on the Financial Statements of the Voluntary Funds*

---

<sup>1</sup> The draft report of the Standing Committee's fifty-second meeting (21-22 September 2011) will be presented for adoption at the end of the afternoon on Tuesday, 4 October 2011.

<sup>2</sup> Including the Audit Opinion

*administered by the United Nations High Commissioner for Refugees for the year ended 31 December 2010 (A/AC.96/1099), and Measures taken or proposed in response to the recommendations in the Report of the Board of Auditors to the General Assembly on the Accounts of the Voluntary Funds administered by the United Nations High Commissioner for Refugees for the year ended 31 December 2010 (A/AC.96/1099/Add.1); and*

- (vii) *Internal Audit in the Office of the United Nations High Commissioner for Refugees (2010-2011) (A/AC.96/1101).*

## **Item 6 Consideration of reports relating to programme and administrative oversight and evaluation**

This item will include review of the following reports:

- (i) *Report on activities of the Inspector General's Office (A/AC.96/1102); and*
- (ii) *Report on Policy Development and Evaluation (A/AC.96/1103).*

## **Item 7 Consideration and adoption of the Biennial Programme Budget 2012-2013**

Under this item the Committee will review the *Biennial Programme Budget 2012-2013 of the Office of the United Nations High Commissioner for Refugees (A/AC.96/1100)* and the *Report of the Advisory Committee on Administrative and Budgetary Questions (A/AC.96/1100/Add.1)*.

In light of its discussions under agenda items 5(b) and 7, the Executive Committee will consider for adoption a draft general decision on administrative and financial matters.

## **Item 8 Review of the Annual Consultations with non-governmental organizations**

The Rapporteur of the Annual Consultations with non-governmental organizations will make a statement to the Committee.

## **Item 9 Other statements**

The Chairperson of UNHCR's Staff Council will make a statement in the afternoon of Thursday, 6 October 2011.

## **Item 10 Meetings of the Standing Committee in 2012**

The Executive Committee will consider decisions on:

- (i) the programme of work of the Standing Committee in 2012; and
- (ii) observer participation in meetings of the Standing Committee in 2011-2012.

**Item 11 Consideration of the provisional agenda of the sixty-third session of the Executive Committee**

The Committee will consider a draft provisional agenda for the sixty-third session of the Executive Committee.

**Item 12 Election of officers**

The Executive Committee will elect its officers to serve as of the day following the end of the sixty-second annual plenary session and until the end of the sixty-third plenary session: Chairperson, Vice-Chairperson and Rapporteur. Following the election, the Chairperson-elect will make a brief statement to the Committee.

**Item 13 Any other business**

**Item 14 Adoption of the report of the sixty-second session of the Executive Committee**

The draft report of the sixty-second session presented to the Committee for adoption will include decisions identified under the preceding agenda items.

**Item 15 Closing of the session**

The High Commissioner and the Chairman will make brief closing remarks.

## Annex I

### Provisional timetable\*

<i>Date</i>	<i>Time</i>	<i>Item(s)</i>
Monday, 3 October 2011	10 a.m. – 1 p.m.	1, 2, 3, 4
	3 p.m. – 6 p.m.	4 (cont.)
Tuesday, 4 October 2011	10 a.m. – 1 p.m.	4 (cont.)
	3 p.m. – 6 p.m.	4 (cont.)
Wednesday, 5 October 2011	10 a.m. – 1 p.m.	4 (cont.)
	3 p.m. – 6 p.m.	4 (summing up), 5(a)
Thursday, 6 October 2011	10 a.m. – 1 p.m.	5(a) (cont.), 5(b), 6
	3 p.m. – 6 p.m.	7, 8, 9, 10, 11
Friday, 7 October 2011	10 a.m. – 1 p.m.	12, 13, 14, 15

\* The timings are merely an estimate provided for the convenience of the Committee. Actual time spent in debate may vary from the estimate.

## Annex II

### Provisional list of documents

<i>Reference</i>	<i>Document title</i>	<i>Agenda item</i>
A/AC.96/LXII/L.1	Provisional Agenda and Annotations	2
A/AC.96/1096	Voluntary Funds Administered by the United Nations High Commissioner for Refugees (Accounts for the year 2010)	5 (b)
A/AC.96/1097	Report of the fiftieth meeting of the Standing Committee (1-3 March 2011)	5
A/AC.96/1098	The High Commissioner's Note on International Protection	5 (a)
A/AC.96/1098/Add.1	The High Commissioner's Note on Statelessness	5 (a)
A/AC.96/1099	Report of the Board of Auditors on the financial statements of the voluntary funds administered by the United Nations High Commissioner for Refugees for the year ended 31 December 2010	5 (b)
A/AC.96/1099/Add.1	Measures taken or proposed in response to the recommendations in the Report of the Board of Auditors to the General Assembly on the accounts of the voluntary funds administered by the United Nations High Commissioner for Refugees for the year ended 31 December 2010	5 (b)
A/AC.96/1100	Biennial Programme Budget 2012-2013 of the Office of the United Nations High Commissioner for Refugees	7
A/AC.96/1100/Add.1	Report of the Advisory Committee on Administrative and Budgetary Questions	7
A/AC.96/1101	Internal Audit in the Office of the United Nations High Commissioner for Refugees (2010-2011)	5 (b)
A/AC.96/1102	Report on Activities of the Inspector General's Office	6
A/AC.96/1103	Report on Policy Development and Evaluation	6
A/AC.96/1104	Agenda	2
A/AC.96/1105	Report of the fifty-first meeting of the Standing Committee (21-23 June 2011)	5
A/AC.96/1106	Report of the fifty-second meeting of the Standing Committee (20-21 September 2011)	5
A/AC.96/1107	Report on the work of the Standing Committee	5
A/AC.96/1108	Report of the sixty-second session of the Executive Committee of the High Commissioner's Programme	14

<i>Reference</i>	<i>Document title</i>	<i>Agenda item</i>
A/AC.96/503/Rev.10	Financial Rules for Voluntary Funds administered by the High Commissioner for Refugees	--
A/AC.96/LXII/INF.1	List of participants*	
A/AC.96/LXII/INF.2	List of documents issued at the sixty-second session of the Executive Committee of the High Commissioner's Programme*	--
A/AC.96/SR.649-658	Summary Records	--

---

\* English and French only