

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés**Addendum I****DATE: 22/07/2024****REQUEST FOR QUOTATION No: RFQ/GRC/2024/011****FOR THE PROVISION OF EMERGENCY FIRST RESPONSE PRIMARY CARE (CPR) AND
FIRST AID TRAININGS IN GREECE****- CLARIFICATIONS -**

Questions - Answers**Q1** : Where will the trainings take place?

All trainings will take place on venues/premises identified by UNHCR with no additional cost to the supplier.

Q2 : Can the certificates be submitted in Greek?

Yes, certificates can be submitted in Greek, no translation is required.

Q3 : Is the cost of transportation and accommodation included in the Unit price under Annex C?

As per Annex C, the provided unit price for all locations should include all relevant costs such as transportation and accommodation for the trainer/s.

Q4 : Is there a schedule regarding how many groups and for how many days per location?

This is Frame Agreement with initial duration of 1 (one) year potentially extendable for a further period of 1 (one) year. As such the number of participants will be mutually agreed between UNHCR and the awarded company however small groups of approx. 10-20 people for Athens, Thessaloniki and Lesvos and approximately 9 to 14 people for Kos will be required. (Reference tender document RFQ/GRC/2024/011 Cover letter and Annex A _ ToRs RFQ/GRC/2024/011)

Q5 : Please evaluate section 1.1c of Annex B.

Company profile should be submitted along with a registration certificate from the relevant chamber i.e all necessary documentation issued by local authorities in the country of registration proving that the company is legally registered and able to deliver the requested services.

Q6 : Are there any alternatives regarding the requested documentation under Annex B section 1.2a?

No, as per Annex B section 1.2 three (3) reference letters of three (3) trainings that have been successfully completed within the last (3) years including but not limited to the experience with UN agencies, Humanitarian Organization must be provided.