**PRICE PROPOSAL FORM**

***REQUEST FOR QUOTAITON:* No. RFQ/CAI/038/2024**

***QUOTATION TO BE RECEIVED before: 23 November 2024 23:59 Hrs.***

**Procurement for BALQEES**

**Payment terms:** Acceptance of UN payment terms (i.e. 30 days net from receipt of documents) and please click YES \_\_\_ or NO \_\_\_\_ .

I undertake, if our quotation is accepted, to ensure supply of any of the materials in accordance with required specification, quality, financial offer and delivery period of **4 weeks** as specified in the bidding document.

I agree to abide by this quote for a period of **60 days** from the date fixed for opening of the quotes in the request for quotation (RFQ) document, and it shall remain binding upon us and may be accepted at any time before the expiration of the period.

The undersigned confirms hereby acceptance of the UNHCR General Terms and Conditions for provision of Goods, including UNHCR payment terms as specified in this RFQ.

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| --- | --- | --- | --- | --- | --- | --- |
| **S/N** | **Item description** | **UoM** | **QTY** | **Unit**  **Price**  **EGP / USD** | **VAT/**  **Taxes**  **EGP / USD** | **Total all inclusive**  **EGP / USD** |
| **LOT 1: Office furniture** | | | | | | |
| 1 | Office Desk | Desk | 5 |  |  |  |
| 2 | Desk Chair | Chair | 5 |  |  |  |
| 3 | Waiting chair (Visitor chair) | Chair | 20 |  |  |  |
| 4 | Metal filing cabinet | Cabinet | 4 |  |  |  |
| 5 | Storage shelves | Unit of 5 shelves | 5 |  |  |  |
| 6 | Safe | Safe | 1 |  |  |  |
| **Total LOT 1** | | | 1 |  |  |  |
| **LOT 2 : Electronic Items** | | | | | | |
| 1 | Screen | screen | 2 |  |  |  |
| 2 | Sewing Machine | Unit | 5 |  |  |  |
| 3 | Portable Projector | projector | 1 |  |  |  |
| 4 | LaserJet printer | printer | 2 |  |  |  |
| **Total LOT 2** | | | 1 |  |  |  |
| **LOT 3 : Dignity Kits** | | | | | | |
| 1 | Blanket | Blanket | 150 |  |  |  |
| 2 | Dignity kit items | Kit | 200 |  |  |  |
| **Total LOT 3** | | | 1 |  |  |  |

***Note: -***

* ***Above quantity is tentative and may vary subject to fund availability.***
* ***Comparison between offers will be by LOT therefore all items in each LOT should be priced.***
* ***All the items required to be sourced locally and should be delivered within 4 weeks after the issuance of purchase order to Balqees address : 4 Abd El-Moneim, Ard El-Lewa, Giza, Egypt.***
* ***Unit Price should include all inclusive delivered at the specified location(s)***

*Name of Bidder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Telephone No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Company Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Company Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Authorized Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Company Stamp: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Offer Currency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*