

Questions & Answers

REQUEST FOR QUOTATIONS ref.# ITB/CAI/002/24

SUPPLY AND DELIVERY OF HYGIENE KITS FOR THE UNHCR-EGYPT OPERATION

CLOSING DATE AND TIME FOR RECEIVING QUESTIONS:

22 AUGUST 2024 – 23:59 EGYPT TIME

Pre-bid online meeting was conducted on 28 August 2024

No.	Questions	UNHCR Responses
1	Request for sharing the bidding docs	This link will relate to the tender's post that was published on UNHCR website; the post is including the tender docs. https://www.unhcr.org/eg/47169-invitation-to-bid-no-itb-cai-002-24-for-the-establishment-of-a-frame-agreement-for-the-supply-and-delivery-of-hygiene-kits.html
2	Participation of companies outside Egypt	Yes, any company can participate on the tender as long as this company will commit to the tender rules and requirements.
3	The delivery time mentioned is 5 weeks, which is challenging if goods are shipped from outside Egypt, as the transit time itself is 5-6 weeks.	Partial deliveries are accepted depending on the operational need's emergency.
4	Is it mandatory to quote DDP prices for all locations? Is it possible to quote for DDP Cairo?	Yes. Based on tender requirements suppliers need to bid on DDP basis for all locations.
5	Is it possible to add additional 7-10 days extension	Actually, extension is not possible.
6	According to the mentioned bid, for the needed packaging (bag) Is it exactly what is shown in the pictures?	No, pictures are just for reference and illustration, you can propose any option that matches with the requirements of the tender.
7	Information Request on Split Awards: Please provide additional information on the process for handling split or partial awards as described in Section 2.7.	UNHCR has the right to split the awarding to as many bidders based on the operational needs,
8	Obligation of Financial Offer: Will the financial offer accepted for the current order be binding for future orders?	The offered prices for the kit as part of the financial offer will be binding throughout the full contractual period.
9	Multiple Brands: Is it permissible to offer multiple brands for the same items listed in Annex A?	Yes, accepted in case the brand is matching the tender requirements and technical specs.
10	Handling Price Increases: What procedures are in place if prices increase excessively, resulting in the company being unable to supply the required quantity?	The offered prices for the kit as part of the financial offer will be binding throughout the full contractual period.

No.	Questions	UNHCR Responses
11	Delivery Coordination: How will coordination be managed regarding the delivery of shipments to the specified cities? Are there any requirements for the transportation process?	Bidder will be responsible for handling all the logistical actions, UNHCR will receive the shipment on DDP basis.
12	Hand Sanitizer Ingredients: In compliance with safety standards, can the alcohol in hand sanitizers be replaced with alternative disinfectants such as benzalkonium chloride, hydrogen peroxide, or chlorhexidine?	Bidders are required to propose their offers as per the tender technical specifications.
13	Confirm the acceptability of Delivered at Place (DAP) Incoterms, and that UNHCR Egypt will handle the exemption process.	Approved incoterm is DDP.
14	If a company already signed a Long-Term Agreement with a UN Agency, will UNHCR be interested to use the same LTA?	This tender is a separate tender and will result on the initiation of separate contract(s), that has no relation to any other active LTA with any other UN agency.
15	IF a pack of 2 razors is not available, is it possible to provide 2 separate packs that includes 1unit/each.	Yes, this option is accepted.
16	What's the grammag specs of the cartoon?	There is no specific specs for the cartoon, but UNHCR recommends that the cartoon not to be too heavy so it might restrict the shipping process and also not to be too soft so it might be damaged during the loading and offloading process.
17	What are the specs of the pallets?	No special requirement is needed, the standard type is fine by UNHCR. UNHCR recommends that bidder should use a durable type in order to support the loading and offloading actions.
18	What will be the requested quantity of the deliveries?	The figures that have been stated in Annex C, were mentioned in order to enable bidders to have an indication of the projected requirements. It does not represent a commitment that UNHCR will require the totality of the above quantity. Quantities may vary and will depend on the actual requirements and funds available regulated by issuance of individual Purchase Orders against the Frame Agreement.
19	Is it possible to provide sample after the due date of the submission?	This case could be accepted in case bidder will provide a clear catalogue for the physical sample that will be provided, mentioning that a sample was shared and what's the expected delivery date.
20	Is it possible to provide sample after the due date of the submission?	This case could be accepted in case bidder will provide a clear catalogue for the physical sample that will be provided, mentioning that a sample was shared and what's the expected delivery date.
21	Is it possible to quote for more than one brand?	Bidder has the right to quote for more than one brand, UNHCR will accept the brand that will pass the technical and financial evaluations successfully.

**UNHCR**United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

No.	Questions	UNHCR Responses
22	Is it possible to share the photos of the samples over the email ArecaSup@UNHCR.ORG ?	Referring to the classification of this procurement and being ITB, any technical or financial offer that will be shared over the email ArecaSup@UNHCR.org will be disqualified, the considered offers will be only the offers that will be shared only over the e-tendering tool which is e-tender box . Manual and instructions for accessing the meant tool are illustrated within the annexes of the tender.

END