**TERMS AND CONDITIONS FOR PARTICIPANTS**

1. Auction Subject: Sale of UNHCR used vehicles (Toyota Land Cruiser Prado)
2. Bidders are requested to agree to these conditions in writing and use the form in page 2 to provide a bid offer.
3. Bidders can provide offer for one or more vehicles.
4. The Bid Form on page 2 should be included with the offered price for one or more vehicle(s) to be sent to [kazalsupply@unhcr.org](mailto:kazalsupply@unhcr.org).
5. All items offered for sale at this auction are subject to a **“reserve price”** set by the Seller. UNHCR is not obliged to disclose and/or to award the sale of an item if this reserve price is not met.
6. All items offered for sale at this auction are sold on **“as-is-where-is”** basis. UNHCR will not hold any liability for the present or future condition of the items being sold at the auction.
7. Subject to prior appointment, Bidders are allowed to visit the vehicles from **10:00 AM to 17:00 PM before 13 February 2024** at the following location: **UN Plaza, 303, Baizakov str., Almaty**. Contact person for viewing is Timofey Solodov, +7 705 725 5333.
8. The bid opening will be within one week after deadline for bid submission.
9. Once the winner is identified by UNHCR, the winner will need to confirm his/her acceptance to UNHCR in writing. UNHCR will then provide the bank account details where he/she will be obliged to deposit the offered price to UNHCR bank account within 5 working days.
10. If the first ranked bidder fails to deposit full offered amount within the set deadline, UNHCR may then decide to offer the vehicle to the second ranked bidder in writing. If the second ranked bidder accepts the offer in writing, he/she will be given 5 working days to pay in full. Should the second ranked bidder fails to pay within the communicated deadline, he/she will also be disqualified.
11. Vehicles being sold at the auction have only third party insurance up to August 2024.
12. Payment of municipality charges, taxes, customs charges and registration plate charges, Transfer of Ownership of the vehicle(s) purchased at the auction in police centers and/or official notary services, etc. shall be the responsibility of the Buyer.
13. The Buyer will be responsible to obtain any certificate required for registration of the vehicle i.e. standard and environment certificates.
14. Upon full payment of the vehicle price, all correspondence and relevant permits from competent authorities shall be made by UNHCR representative and the winner shall follow up on obtaining appropriate registrations plates.
15. The vehicle/s will be physically handed over to awarded bidder after full deposit of the offered price and only when authorization letter is received from MFA to transfer the ownership.
16. Provision of a copy of national ID card by the bidders is compulsory.
17. Upon payment of the full amount (100% of the sales price) dissuasion shall not be admissible and paid advances shall not be reimbursed.
18. The Bidder hereby acknowledges that the purpose of the purchase is for civilian use only.
19. **UNHCR staff members are not permitted to participate in bidding for any of the items subject to this sale process.**

This form is to be used to make a firm bid for the auction of used UNHCR vehicles as listed below. Other forms or types of formats used to make a bid may be rejected. If bidding on more than one vehicle, please fill a separate bid form for each vehicle.

**IMPORTANT NOTICES:**

1. Your offer must indicate the currency of offer (either KZT or USD). If not, the bid will be invalid. *In case of payment in KZT, UN exchange rate on the day of bid submission will be applied. UN rate can be checked on the link* [*https://treasury.un.org/operationalrates/OperationalRates.php#K*](https://treasury.un.org/operationalrates/OperationalRates.php#K)
2. Vehicles indicated are \*Not Customs Cleared\*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Lot # | Vehicle | Year | Barcode | VIN code | Bid Currency  [KZT\* or USD] | Offered Amount |
| 1 | TOYOTA LAND CRUISER PRADO 150 (TRJ150-LGKTEV)  \*Not customs cleared\* | 2017 | 972179 | JTEBX9FJ5HK280809 |  |  |
| 2 | TOYOTA LAND CRUISER PRADO 150 (TRJ150-LGKTEV)  \*Not customs cleared\* | 2017 | 972180 | JTEBX9FJ2H5103407 |  |  |
| 3 | TOYOTA LAND CRUISER PRADO 150 (TRJ150-LGKTEV)  \*Not customs cleared\* | 2017 | 972181 | JTEBX9FJ7H5103452 |  |  |

*\*In case of payment in KZT, UN exchange rate on the day of bid submission will be applied. UN rate can be checked on the link* [*https://treasury.un.org/operationalrates/OperationalRates.php#K*](https://treasury.un.org/operationalrates/OperationalRates.php#K)

I, the under-signed hereby accept the Terms and Conditions on page 1 and make a firm offer for the vehicles indicated in the table above.

Name (printed clearly): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please attach a copy of your national ID for each vehicle that you are bidding.*