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Executive Committee of the High Commissioner's Programme

Sixty-fourth session

Geneva, 30 September-4 October 2013

Item 2 of the provisional agenda

Adoption of the agenda and other organizational matters

Provisional agenda and annotations

Note by the Secretariat

I. Provisional agenda

1. Opening of the session
2. Adoption of the agenda and other organizational matters
3. High-level segment on solidarity and burden-sharing with countries hosting Syrian refugees
4. Statement by the High Commissioner and general debate
5. Consideration of reports on the work of the Standing Committee:
 - (a) International protection;
 - (b) Programme budgets, management, financial control and administrative oversight
6. Consideration of reports relating to programme and administrative oversight and evaluation
7. Consideration and adoption of the biennial programme budget 2014-2015
8. Review of the annual consultations with non-governmental organizations
9. Other statements
10. Working methods of the Executive Committee and meetings of the Standing Committee in 2014
11. Consideration of the provisional agenda of the sixty-fifth session of the Executive Committee
12. Election of officers
13. Any other business
14. Adoption of the report of the sixty-fourth session of the Executive Committee
15. Closing of the session

II. Annotations

1. Opening of the session

The Chairperson of the Executive Committee will open the sixty-fourth session on Monday, 30 September 2013, at 10 a.m., in conference room XIX of the Palais des Nations in Geneva.

2. Adoption of the agenda and other organizational matters

The Executive Committee will consider the provisional agenda, contained in document A/AC.96/LXIV/1, as the basis for adoption of the agenda of the session.

3. High-level segment on solidarity and burden-sharing with countries hosting Syrian refugees

In view of the extraordinary circumstances of the Syrian refugee crisis, its impact on host countries, and the scale of humanitarian needs, the Committee will hold a high-level segment, at the ministerial level, to consider how best to mobilize a range of measures for enhanced international solidarity and burden-sharing.

4. Statement by the High Commissioner and general debate

The High Commissioner's statement will provide an overview of the operational and policy priorities facing his Office. The Committee will have received in good time an outline of the High Commissioner's statement.

The general debate is articulated around issues raised in the statement of the High Commissioner. The Committee will also have before it brief updates on recent operational developments at the regional and global levels.

The formal list of speakers for the general debate will be opened on 2 September 2013.

5. Consideration of reports on the work of the Standing Committee

Under this item, the Committee will review the results of the work of the Standing Committee on international protection and on programme budgets, management, financial control and administrative oversight.

(a) International protection

Of particular relevance to the deliberations of the Committee under this sub-item are:

- (i) The High Commissioner's *Note on international protection* (A/AC.96/1122);
- (ii) *Note on statelessness* (A/AC.96/1123);
- (iii) *Report on the work of the Standing Committee* (A/AC.96/1131); and
- (iv) *Reports of the fifty-sixth and fifty-seventh meetings of the Standing Committee* (A/AC.96/1121 and A/AC.96/1129).

In view of the substantial agenda and time constraints, delegations are strongly encouraged to integrate the statements they would normally make under this agenda item with their statements under agenda item 4, or, alternatively, to limit their interventions to 3 minutes.

(b) Programme budgets, management, financial control and administrative oversight

The Committee will have before it the following reports of relevance to these matters:

- (i) *Report on the work of the Standing Committee (A/AC.96/1131)*;
- (ii) *Report of the fifty-sixth meeting of the Standing Committee (A/AC.96/1121)*;
- (iii) *Report of the fifty-seventh meeting of the Standing Committee (A/AC.96/1129)*;
- (iv) *Report of the fifty-eighth meeting of the Standing Committee (A/AC.96/1130)*¹;
- (v) *Accounts for the year 2012 as contained in the Report of the Board of Auditors to the General Assembly on the accounts of the Voluntary Funds administered by UNHCR for the period ended December 2012 (A/AC.96/1124 and A/68/5/Add.1)*;
- (vi) *Key issues and measures taken in response to the Report of the Board of Auditors for 2012 (A/AC.96/1124/Add.1)*; and
- (vii) *Internal Audit in the Office of the United Nations High Commissioner for Refugees (2012-2013) (A/AC.96/1126)*.

6. Consideration of reports relating to programme and administrative oversight and evaluation

This item will include review of the following reports:

- (i) *Report on activities of the Inspector General's Office (A/AC.96/1127 and Corr.1)*; and
- (ii) *Report on Policy Development and Evaluation (A/AC.96/1128)*.

7. Consideration and adoption of the biennial programme budget 2014-2015

Under this item the Committee will review the *Biennial programme budget 2014-2015 of the Office of the United Nations High Commissioner for Refugees (A/AC.96/1125 and Corr.1)* and the *Report of the Advisory Committee on Administrative and Budgetary Questions (A/AC.96/1125/Add.1)*.

In light of its discussions under agenda items 5(b) and 7, the Executive Committee will consider for adoption a draft general decision on administrative, financial and programme matters.

8. Review of the annual consultations with non-governmental organizations

The Rapporteur of the annual consultations with non-governmental organizations will make a statement to the Committee.

¹ The draft report of the Standing Committee's fifty-eighth meeting (17-18 September 2013) will be presented for adoption at the end of the afternoon on Tuesday, 1 October 2013.

9. Other statements

The Chairperson of UNHCR's Staff Council will make a statement.

10. Working methods of the Executive Committee and meetings of the Standing Committee in 2014

The Executive Committee will consider decisions on:

- (i) the working methods of the Executive Committee
- (ii) the programme of work of the Standing Committee in 2014; and
- (iii) observer participation in meetings of the Standing Committee in 2013-2014.

11. Consideration of the provisional agenda of the sixty-fifth session of the Executive Committee

The Committee will consider a draft provisional agenda for the sixty-fifth session of the Executive Committee.

12. Election of officers

The Executive Committee will elect its officers to serve as of 5 October 2013, until the end of the sixty-fifth plenary session.

13. Any other business

14. Adoption of the report of the sixty-fourth session of the Executive Committee

The draft report of the sixty-fourth session presented to the Committee for adoption will include decisions identified under the preceding agenda items.

15. Closing of the session

The High Commissioner and the Chairperson will make brief closing remarks.

Annex I

[English and French only]

Provisional timetable*

<i>Date</i>	<i>Time</i>	<i>Item(s)</i>
Monday, 30 September 2013	10 a.m. – 1 p.m.	1, 2, 3
	3 p.m. – 6 p.m.	3 (cont.)
Tuesday, 1 October 2013	10 a.m. – 1 p.m.	3 (cont.)
	3 p.m. – 6 p.m.	4
Wednesday, 2 October 2013	10 a.m. – 1 p.m.	4 (cont.)
	3 p.m. – 6 p.m.	4 (cont.)
Thursday, 3 October 2013	10 a.m. – 1 p.m.	4 (cont.), 5 (a)
	3 p.m. – 6 p.m.	5(a) (cont.), 5(b)
Friday, 4 October 2013	10 a.m. – 1 p.m.	6, 7, 8, 9, 10, 11
	3 p.m. – 6 p.m.	12, 13, 14, 15

* The timings are merely an estimate provided for the convenience of the Committee. Actual time spent in debate may vary from the estimate.

Annex II

[English and French only]

Provisional list of documents

<i>Reference</i>	<i>Document title</i>	<i>Agenda item</i>
A/AC.96/LXIV/1	Provisional agenda and annotations	2
A/AC.96/1121	Report of the fifty-sixth meeting of the Standing Committee	5
A/AC.96/1122	Note on international protection	5 (a)
A/AC.96/1123	Note on statelessness	5 (a)
A/AC.96/1124	Accounts for the year 2012 as contained in the Report of the Board of Auditors to the General Assembly on the accounts of the Voluntary Funds administered by UNHCR for the period ended December 2012	5 (b)
A/AC.96/1124/Add.1	Key issues and measures taken in response to the Report of the Board of Auditors for 2012	5 (b)
A/AC.96/1125 and Corr.1*	Biennial programme budget for 2014-2015 of the Office of the United Nations High Commissioner for Refugees	7
A/AC.96/1125/Add.1	Report by the Advisory Committee on Administrative and Budgetary Questions	7
A/AC.96/1126	Internal Audit in the Office of the United Nations High Commissioner for Refugees (2012-2013)	5 (b)
A/AC.96/1127 and Corr.1*	Report on activities of the Inspector General's Office	6
A/AC.96/1128	Report on Policy Development and Evaluation	6
A/AC.96/1129	Report of the fifty-seventh meeting of the Standing Committee	5
A/AC.96/1130	Report of the fifty-eighth meeting of the Standing Committee	5
A/AC.96/1131	Report on the work of the Standing Committee	5
A/AC.96/1132	Report of the sixty-fourth session of the Executive Committee of the High Commissioner's Programme	14
A/AC.96/LXIV/INF.1	List of participants**	--
A/AC.96/LXIV/INF.2	List of documents issued at the sixty-fourth session of the Executive Committee of the High Commissioner's Programme**	--
A/AC.96/SR/666-675	Summary records	--

* English only

** Will be circulated in English and French only.