

International Standard for Archival Description

1.1 Reference code	UNHCR 6
1.2 Title	Collection of the Documentation Centre, Office of the High Commissioner for Refugees
1.3 Dates of creation	1946-1952, 1959
1.4 Level	Fonds
1.5 Extent (quantity)	1.92 m
2.2 Administrative/Biographical history	Shortly after its founding, UNHCR established a Documentation Centre. In January 1955 its name was changed to the Research and Documentation Centre and subordinated to the Secretariat.
2.3 Archival history	The UNHCR Documentation Centre obtained materials from the documentation centers of predecessor organizations, although the exact transfer arrangements are unknown. These were organized into an alpha-numeric file sequence and, probably, a separate series on PCIRO and IRO. After the immediate interest in the files waned, the records were turned over to the UNHCR Archives.
3.1 Scope and content	The records consist primarily of printed documents from refugee organizations in the second quarter of the twentieth century and from the United Nations and its committees and councils. Occasionally a carbon copy of a memorandum or policy paper is included.
3.4 Arrangement	The records are arranged in two series: <ol style="list-style-type: none">1. Alpha-numeric file2. Files regarding PCIRO and IRO
4.1 Conditions governing access	Open
4.2 Conditions governing reproduction	Open
4.3 Language/scripts	Primarily English and French
5.3 Related units of description	UNHCR 1, Records of the Liquidator of the Nansen International Office for Refugees; UNHCR 2, Records of the United Nations Relief and Rehabilitation Administration; UNHCR 3, Records of the International Refugee Organization; UNHCR 5, Personal Papers of Gustave G. Kullman; UNHCR 7, Collective fonds regarding Pre-UNHCR Refugee Matters.
7.2 Rules or conventions	Internal UNHCR Rules
7.3 Dates of descriptions	19 July 2001