International Standard for Archival Description

1.1 Reference code1.2 Title1.3 Dates of creation1.4 Level1.5 Extent (quantity)	UNHCR 31/10 Records of the Office of the Chief of Mission Croatia 1991-1996 Sub-fonds 40.50 m
2.4 Immediate source of acquisition The files were sent to UNHCR in Geneva in April 1997.	
3.1 Scope and content	The records are divided into three sub-fonds. All three consist of correspondence and reports from the field in Croatia. There is also a series of records of the Head of the Liaison Office, Zagreb, which was the predecessor to the Chief of Mission Croatia.
3.3 Accruals	Accruals are expected for operations after January 1997.
3.4 Arrangement	The records are arranged in three sub-fonds: 1. Office of Chief of Mission Croatia 2. Protection Unit 3. Programme Unit
4.1 Conditions governing access	Records are subject to the General Restriction Policy of the UNHCR Archives
4.2 Conditions governing reproduction Records are subject to the Copyright Policy of UNHCR	
4.3 Language/scripts	English, Serbian, Croatian, Bosnian and French
5.3 Related units of description	Fonds UNHCR 19/6 Records of the Regional Bureaux for the Former Yugoslavia Fonds UNHCR 31/1 Records of the Office of the Special Envoy for former Yugoslavia Fonds UNHCR 31/2 Records of the Office of the Chief of Mission for Bosnia and Herzegovina Fonds UNHCR 31/18 Records of the Office of the Chief of Mission in Belgrade Fonds UNHCR 31/20 Records of the Office of the Chief of Mission Ljubljana
7.2 Rules or conventions7.3 Date of description	Internal UNHCR rules 9 November 2000