

## International Standard for Archival Description

<b>1.1 Reference code</b>	UNHCR 2
<b>1.2 Title</b>	Records of the United Nations Relief and Rehabilitation Administration
<b>1.3 Dates of creation</b>	1945-1948
<b>1.4 Level</b>	Fonds
<b>1.5 Extent (quantity)</b>	1.5 m
<b>2.2 Administrative/Biographical history</b>	UNHCR A 007
<b>2.3 Archival history</b>	Files appear to have been transferred to the Preparatory Commission for the International Refugee Organization, next to the International Refugee Organization (IRO), and then to the European Office of the United Nations at Geneva when IRO ceased operations. They were transferred to UNHCR in 1995 with the transfer of the IRO records (Fonds UNHCR 3).
<b>2.4 Immediate source of acquisition</b>	Transferred from the United Nations Office in Geneva.
<b>3.1 Scope and content</b>	Correspondence, reports, memoranda, minutes of meetings, administrative orders, general bulletins, press releases, clippings and publications regarding activities of the Heidelberg Public Information Division of UNRRA and of the public information activities of UNRRA in the US zone of Germany. After UNRRA closed in 1947, the IRO may have occasionally added documents to these files, thereby including in the files a few documents that postdate UNRRA itself. These additions are minor and do not change the basic character of the UNRRA files.
<b>3.3 Accruals</b>	None expected.
<b>3.4 Arrangement</b>	The records are arranged in five series. The series are: <ol style="list-style-type: none"><li>1. Numerical files, Heidelberg Public Information Division</li><li>2. Numerical files regarding public information activities, Germany</li><li>3. Records regarding public information activities, Germany</li><li>4. Numerical photographic reference prints</li><li>5. "C" series and miscellaneous prints</li></ol>
<b>4.1 Conditions governing access</b>	Materials are subject to the General Restriction Policy of the UNHCR Archives
<b>4.2 Conditions governing reproduction</b>	Materials are subject to the Copyright Policy of UNHCR
<b>4.3 Language of material</b>	English; some French
<b>5.3 Related units of description</b>	UNHCR 3 Records of the International Refugee Organization; UNHCR 6, Collection of the Documentation Centre, office of the High Commissioner for Refugees; Records of the United Nations Relief and Rehabilitation Administration, United Nations Archives, New York
<b>7.2 Rules or conventions</b>	Internal UNHCR rules
<b>7.3 Date of descriptions</b>	9 April 2001