

International Standard for Archival Description

- 1.1 Reference code** UNHCR 77
- 1.2 Title** Records of the Offices in the Russian Federation
- 1.3 Dates of creation** 1999-2000
- 1.4 Level** Fonds
- 1.5 Extent (quantity)** 400 e-mail
- 2.4 Immediate source of acquisition** Upon closure of the Field Office in St. Petersburg in 2000 the records were held by the Operations and Technical Services Unit in the Division of Information Systems and Telecommunications in Headquarters. In February 2006 the records were transferred to UNHCR Archives.
- 3.1 Scope and content** The records consist of correspondence from the Field Office in St. Petersburg and deal with individual case, project and protection issues.
- 3.4 Arrangement** The records are arranged in four series:
Series 1 Records of the Regional Office in Moscow
Series 2 Records of the Field Office in St. Petersburg
Series 3 Records of the Field Office in Nazran
Series 4 Records of the Field Office in Vladikavkaz
- 4.1 Conditions governing access** Records are subject to the General Restriction Policy of the UNHCR Archives
- 4.2 Conditions governing reproduction** Records are subject to the Copyright Policy of UNHCR
- 7.2 Rules or conventions** Internal UNHCR rules
- 7.3 Date of description** 16 February 2006